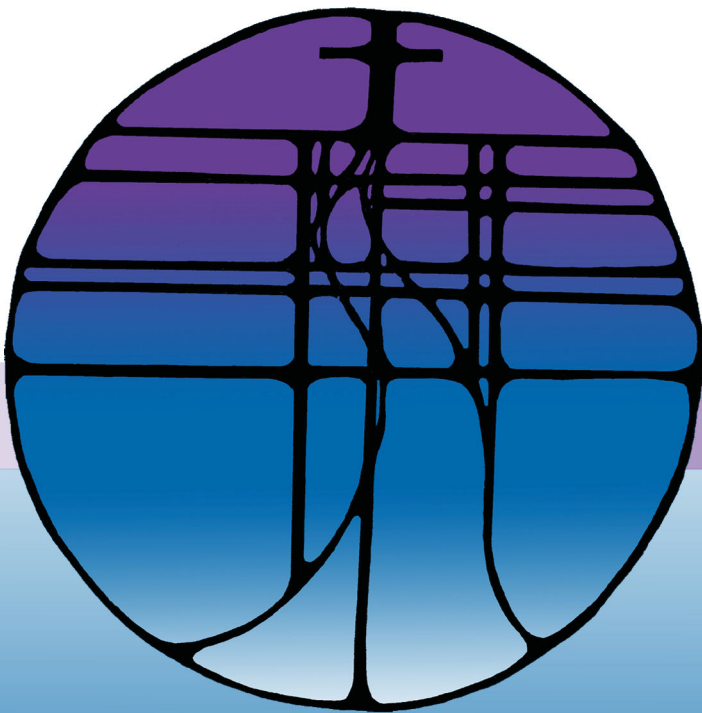


Andover Newton Theological School

Admissions and Financial Aid

2007 - 2008



Mission Statement

As a graduate theological school in the Reformed tradition, in faithfulness to Jesus Christ, we strive to educate leaders who are:

- *enlivened* by rigorous study in a community embracing diversities of faith and life;
- *devoted* to the renewing of church and society through ecumenical witness and creative expression of the Gospel; and
- *committed* to enacting God's ways of justice and love in the world.

Accreditation

Andover Newton Theological School is accredited by the Association of Theological Schools in the United States and Canada and by the New England Association of Schools and Colleges, Inc.

Certification

This catalog is certified as true and correct in content and policy to the best of my knowledge.

President Nick Carter



Non-Discrimination Policy

Andover Newton does not discriminate on the basis of sex, sexual orientation, age, race, color, national or ethnic origin, or disability in administration of its admissions or educational policies, scholarship and loan programs, other School-administered programs, or in employment. The School complies with the amended Family Education Rights and Privacy Act, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Americans with Disabilities Act, and Section 504 of the Rehabilitation Act of 1973.

Inclusive Language Policy Statement

Language describing the divine is always inadequate and will often differ because of culture, theology, and/or denominational ties. Language about God should, however, be both mindful of and reflect the diversity and richness of God's nature and creation.

Language both mirrors and constructs social reality, often intentionally or inadvertently determining who is included and who is excluded from important conversations. For this reason, the Andover Newton Theological School community expects its members to listen to and use language that recognizes and promotes the worth, dignity, and image of God in all persons. This will involve paying particular attention to our language in written assignments, classroom discussions and presentations, and in other public settings, including chapel.

Open, Welcoming and Affirming Statement

We declare ourselves to be an Open, Welcoming and Affirming theological school, welcoming into the full academic, business and community life of our School persons of every race, culture, age, gender, sexual orientation, ability, economic status, and faith tradition. We are committed to model Christian faith that works toward openness and understanding, offering justice, healing and wholeness for all people. We believe that through our embrace of diversity and meaningful engagement of the other we can all grow in our self-understanding as children of God. From this place we believe we will be better able to practice our faith and fulfill our mission to empower church leaders as transformative witnesses of God's abundant grace and love for a broken world.

Other School Policies

The School also has adopted policies on sexual harassment, student grievances, student discipline and Internet use, all of which are published in the *Student Handbook* and on the School's Web site at www.ants.edu.

Updates

For current information and updates to information included in this document, see the Andover Newton web site at www.ants.edu.

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Top Ten Reasons to Choose Andover Newton

1) **National and international reputation:** Andover Newton is the oldest graduate theological school in the U.S. and a pioneer in innovative graduate education, with a focus on transforming ministries for the 21st century.

2) **Cutting edge academic offerings and specializations:** In addition to the core areas of theology and the arts of ministry, only Andover Newton offers a dynamic curriculum with this combination of four specializations:

- Faith, Health, and Spirituality
- Worship, Theology, and the Arts
- Global Christianity, Cross Cultural, and Interfaith Ministries
- Theology, Ministry, and Public Life

Our Field Education program has added “P3” or “Professor-Practitioner Program” courses which will include resident ministry practitioners.

You may also want to pursue one of our Certificates in Congregational Health Ministries or Theological Studies; or a Certificate in Youth and Young Adult Ministry Studies, Religion and Science, and International Mission and Ecumenism through the Boston Theological Institute (BTI) Consortium of nine theological schools in the Boston area.

3) **Spiritual formation:** Several weekly chapel services, mentoring from faculty and fellow students, retreats, and opportunities to explore various spiritual disciplines all foster spiritual formation and growth. Students have the opportunity to be trained to lead small spiritual formation groups, and then use that training to lead groups of incoming Andover Newton Students.

4) **Vibrant and supportive community life:** Experience ecumenical and international diversity spanning thirty-five different denominations, join student fellowship groups, live on campus as part of an active residential community, and be part of a community of learners in the classroom and beyond. Special fellowships and programs also exist to support African-American and Latino/a students.

5) **Distinguished faculty:** Internationally recognized scholars, master teachers, and mentors are available to you both inside and outside the classroom.

6) **Location:** A beautiful hilltop campus close to the cultural and recreational riches of Boston, with the beaches and mountains of New England easily accessible.

7) **Convenience and flexibility:** Classes meet once a week to enable you to work, travel, study independently, pursue ministry opportunities, or take advantage of the offerings of the Boston Theological Institute. Online E-Learning courses and intensive courses in January and June are also offered.

8) **Opportunities through the Boston Theological Institute (BTI) consortium:** Choose from hundreds of courses offered through nine graduate schools, and take advantage of exciting study/service trips to places such as Southern Africa, Northern Ireland, the Caribbean, the Balkans, to name a few. You can also take courses in the graduate schools of Harvard University.

9) **Unique relationship with neighboring Hebrew College:** Take courses taught jointly by Andover Newton and Hebrew College faculty. Train for Christian ministry with a focus on Judaism and Jewish-Christian Relations. Explore interfaith dialogue opportunities through student groups and attend workshops and programs sponsored by the Interreligious Center on Public Life.

10) **Opportunities after graduation:** Andover Newton graduates serve as leaders in the fields of parish ministry, community ministry, mission, social justice, teaching and scholarship, pastoral care and counseling, and many other areas. You will have a broad network of contacts and options available to you. Faculty, staff, denominational representatives, and alumni are available to help you pursue your goals and grow spiritually. An Andover Newton degree is your pathway toward a bright future.

We hope to receive your application soon!

Admissions Policies

Standards for Admission

Admission criteria include intellectual ability, character, leadership potential, church involvement, personal integrity and faith commitment, emotional maturity, relevance of vocational purpose to the educational resources of the School, and evidence of intention to complete studies for a degree. Andover Newton gives preference to students who have demonstrated involvement in their local church.

An applicant for admission to the Master of Divinity (M.Div.) or Master of Arts (M.A.) programs must normally hold a Bachelor's or equivalent degree from a college or university accredited by the relevant regional accrediting association. A limited number of students without a Bachelor's degree may be accepted each year. See page 8 for more information. A broadly based liberal arts program is strongly recommended to the pre-theological student. Students deficient in oral and written expression or in any area necessary for theological studies may be required to undertake certain supplementary work.

An applicant for the Master of Sacred Theology (S.T.M.) program must have an M.Div. degree or its equivalent from an accredited school and a cumulative average of at least 3.0 (B).

An applicant for the Doctor of Ministry (D.Min.) program must have an M.Div. degree or its equivalent (Bachelor of Divinity or a 90-credit master's degree in theological studies) from an accredited school, at least three years in ministry subsequent to the first graduate theological degree, and an ability to maintain a 3.3 cumulative average.

An applicant for the Special Student program must hold a Bachelor's or equivalent degree from a college or university accredited by the relevant regional accrediting association.

All applicants: see page 3 of this guide for the School's Non-Discrimination Policy.

Admissions Web Links

Request information online

http://www.ants.edu/request_form.htm

Admissions home page

<http://www.ants.edu/admissions/>

Application information

<http://www.ants.edu/admissions/applications/>

Application forms and procedures

<http://www.ants.edu/admissions/forms.htm>

Apply Online

<http://www.ants.edu/admissions/online/>

Application Deadlines

Application for admission to Andover Newton should be made as early as possible. Students are encouraged to apply early to have sufficient time to make arrangements for financial aid and/or housing, connect with advisors, and register for courses.

Deadlines for M.Div., M.A., S.T.M., and Special Students*

Fall Semester

April 1 – Priority consideration date for Admissions.

Priority consideration date for Financial Aid.

Scholarship applicants must apply by April 1.

July 1 – Final deadline for Admissions.

Winter Session

October 1 – Admissions

Spring Semester

November 15 – Admissions

Summer Session

March 1 – Admissions

* Only degree candidates are eligible to receive financial aid. For more information, see page 10.

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Applications are reviewed on a rolling basis, and admissions decisions are usually made within four weeks of receiving a complete admissions file.

Deadline for D. Min. Candidates

Fall Semester only

April 1 – Admissions

D.Min. applications are reviewed once each year, and admissions decisions are made during the month of May.

Deadline for M.Div. and M.A. in Religious Education Applicants without a Bachelor's Degree

Fall semester only:

April 1 – Admissions

Deadlines for International Students

Degree candidates - Fall semester only

April 1 – Final deadline for Admissions and Financial Aid

July 1 – Final deadline for complete written Financial Guarantee for Accepted International Students

August 1 – Final deadline for First Semester Payment for Accepted International Students

Application Forms

Applications may be submitted on-line or on paper. To obtain application materials, please request them from the Admissions Office or print them from our Web site.

The Admissions Office
210 Herrick Road
Newton Centre, MA 02459-2243
(617) 964-1100 ext. 272 or
(800) 964-ANTS (2687) ext. 272
E-mail: admissions@ants.edu.

The office is generally open Monday through Friday, 8:30 to 4:30 Eastern Time.

Application Procedures

The Admissions Office prefers that all materials be submitted together in one packet (unless you are applying online). All materials submitted become school property and cannot be returned. Please see the checklists on pages 12-19 for information about required application components, transcripts, letters of recommendation, and fees.

Note that GRE scores are not required.

Applicants are encouraged to schedule an interview with the Admissions Office. Occasionally, the Admissions Committee will request an interview with an applicant. Upon acceptance, each applicant (except international applicants) must submit the Confirmation of Acceptance form along with a non-refundable \$50 confirmation fee.

Current Special Students must apply directly to the Admissions Office to obtain degree candidacy. Original application materials will become part of the degree application.

International Students

Andover Newton welcomes degree applications from international students for the fall semester only. The final deadline for complete admissions applications to be considered for the fall semester is April 1. However, the School encourages international applicants to apply as early as possible because the availability of scholarship assistance and housing is greater for early applicants. An earlier application will also allow sufficient time to arrange for visa, travel and financial plans.

In addition to the degree application requirements, international applicants must submit two institutional endorsements (one from the applicant's home church, and one from a denominational representative in the applicant's home country), and a satisfactory TOEFL score.

International students whose primary language is not English must achieve a minimum score of 550 on the Test of English as Foreign Language. For the computer-based TOEFL, the minimum score required is 213. For the internet-based TOEFL, the minimum score required is 79. The address for an application is TOEFL, Box 6151, Princeton, NJ 08541-6151, USA. The results must be sent directly to Andover Newton before an application can be processed. Andover Newton's institutional code is 3004.

Applicants seeking financial assistance should complete the International Student Scholarship Application Form included in the application materials. Please note that if a scholarship is awarded, it will not cover all expenses. Therefore, students should plan to pay at least 75% of expenses, both educational and personal. The International Student Scholarship Committee reviews scholarship

ADMISSIONS POLICIES

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requests of accepted students only.

Upon acceptance, the Admissions Office will prepare a Financial Guarantee Worksheet. This worksheet lists the estimated costs for tuition, fees, room and board, health insurance, books, clothing, local transportation, and miscellaneous expenses. The international applicant uses this worksheet to seek financial support of his/her education. The Financial Guarantee Form must be completed and signed by July 1 in order for accepted international applicants to enroll in the upcoming fall semester, which begins in September. Andover Newton must also receive a payment of expenses required for the first semester by August 1 in order for Andover Newton to issue an I-20. I-20's are necessary for international students to obtain student visas to come to the United States. In addition, international students must now pay a \$100 SEVIS I-901 fee before their visas can be issued.

The Dean of Students' Office will coordinate arrival, transportation from the airport and hospitality for new international students.

Non-U.S. citizens currently residing in the U.S. whose English is determined to be sufficient for graduate level academic work, may be able to apply for the Spring semester as well as the Fall semester. However, the School strongly encourages applications for the Fall semester because the availability of financial assistance and housing is greater in the Fall. Please contact the Admissions Office before applying.

Resident Aliens/Permanent Residents

In addition to the required application materials, individuals with an Alien Registration Card (green card) from the U.S. Department of Justice, Immigration and Naturalization Service, must present their original card in person to be photocopied by the Admissions Office. A photocopy of the student's Alien Registration Card may be accepted on a temporary basis only.

Applicants Without A Bachelor's Degree

In accordance with the policies of Andover Newton's accrediting agency, the Association of Theological Schools (ATS), the School may admit to the Master of Divinity and Master of Arts in Religious Education programs a limited number of qualified persons who do not have a

Bachelor's degree and who are at least 35 years of age.

Conditions for acceptance include written support from local church and judicatory (or equivalent denominational body), evidence of ability to do graduate-level work, and submission of additional written materials. The admissions process includes a competitive review with other such applicants for a limited (and annually varying) number of spaces.

Persons without a Bachelor's degree must contact the Admissions Office before applying to obtain complete information and counseling about the process. Applications are accepted only for fall admission, and the deadline is April 1. Courses cannot be taken prior to matriculating in the fall.

Transfer Applicants

Transfer applicants must complete a degree application (including three letters of recommendation and all official transcripts) and obtain a letter of good standing from their current school's Registrar. Students seeking transfer of credits to Andover Newton must contact the Academic Dean's Office at the time of admission.

Exchange Students (from ATS Schools)

Degree candidates currently enrolled at other ATS-accredited schools need not complete the application process to enroll in classes. Contact the Registrar's office at naguila@ants.edu for an Exchange Student Application and Registration Form.

Special Students

Individuals who wish to take courses for credit without matriculating as degree candidates may apply for Special Student status.

Special Students are not eligible for full-time, on-campus housing; cross-registration privileges; auditing; or receiving Incompletes (Medical Incompletes excepted); and they are not ordinarily eligible for financial aid. Special Students are subject to all Andover Newton policies and rules.

Note: No more than 15 credits earned as a Special Stu-

ADMISSIONS POLICIES

Andover Newton Theological School

dent, and/or Non-Matriculating E-Learner (NEL) will be accepted toward an Andover Newton degree program.

To receive a registration packet, returning Special Students must notify the Registrar's Office of their intention to register for the next semester.

Withdrawals from the Application Process

Applicants who have submitted an application to Andover Newton should notify the Admissions Office in writing if they wish to withdraw from the process. The letter should include the reason(s) for withdrawal.

Provisional Admission

The Admissions Committee will sometimes accept a degree candidate provisionally. A provisional student may be required to:

1. take supplemental course work before being admitted into a degree program, and/or
2. complete a minimum of three graded courses at Andover Newton before receiving a final decision about admission.

The initial letter of provisional acceptance will indicate the relevant information and requirements. Upon completion of these requirements, a provisional student will receive notification of admission or denial of admission into a degree program.

Deferral of Entry

Applicants admitted to Andover Newton may defer their acceptance to a future entry point one time only by submitting a letter of intention to the Admissions Office prior to registration.

Reapplication to the School

Former degree candidates who withdrew before completing a degree program must reapply. An abbreviated process is available for people who have left the School for two years or less. The application should include a \$50 fee and official transcripts for any academic work completed since withdrawal. The applicant must also submit a statement to the Admissions Committee about his/her vocational direction.

Applicants who have been withdrawn from the School for more than two years are not eligible for abbreviated procedures and must complete the application requirements outlined under "Application Procedure for Degree Programs."

In all cases, if the applicant is readmitted, the \$50 confirmation fee will be waived.

For further information contact the Admissions office.

Financial Aid

Fees and Expenses

Andover Newton believes that preparation for lay or ordained ministry involves a joint commitment by the School and its students. We strive to make it possible for all committed and qualified persons to seek a theological education.

What students actually pay in tuition and fees reflects only one-third of the cost of their education. The majority of the cost is paid by gifts from alumni, friends, churches, and endowment income.

Approximately half of the M.Div. and M.A. students receive scholarship assistance to help defray remaining costs.

For More Information

For current information on tuition, fees and expenses, payment policies, and refund policies, see the School's Web site, www.ants.edu.

Housing and Board Expenses

Housing

Returning and entering degree candidates are eligible to apply annually for campus housing. Entering students receive housing information during the admissions process. Priority is given to students according to the date when applications are received. Campus residents must abide by Andover Newton's housing policies and regulations.

Single rooms are available on campus for full-time residents or one to three nights per week for commuters.

Apartments, including one-room studios and one- or two-bedroom units, are available. Some accommodate families with one or two children.

All-School Board Plan

In addition to students on the full board plan, commuting students and students residing in Herrick House, Kendall and Fuller Halls who take two or more courses on campus will participate in the one or three meal board plan. There is no board plan for Winter or Summer Ses-

Financial Aid Web Links

For more information, view the following pages on the ANTS Web site:

Tuition Rates and Fees

http://www.ants.edu/student/fa/tuition_rates.htm

Financial Aid

<http://www.ants.edu/student/fa/>

Housing and Board Rates

http://www.ants.edu/student/fa/housing_board.htm

sion; however, meals may be purchased in the Dining Hall.

For More Information

For current information on housing and board expenses, see the School's Web site at www.ants.edu, or contact the Housing Office at 964-1100 ext. 261.

Financial Aid

The Financial Aid Office understands the cost of graduate work and the investment required, and will try to assist all student aid applicants in finding ways to meet educational costs.

Programs are available to help those students who, without assistance, would be unable to benefit from the educational programs offered by Andover Newton. The School also believes that early financial planning, consistent review, and good stewardship of resources are critical to one's success as a student and as a future leader in the Church. Students are asked to meet with the Coordinator of Financial Aid when their borrowing exceeds the recommended limit.

Financial Aid Opportunities

Applying for Financial Assistance

Each year students must submit the following forms for a complete Financial Aid file:

- Free Application for Student Aid (FAFSA). The Fed-

FINANCIAL AID

Andover Newton Theological School

eral School Code for Andover Newton Theological School is G02116. (www.fafsa.ed.gov)

- The Andover Newton Financial Aid Application
- Copy of most recent tax return

Application Deadlines for Scholarships

The results of a student's FAFSA and the Andover Newton financial aid forms must all be received in the Financial Aid Office by the following dates:

- Entering students: Apply for aid at the same time you apply for admission. Students do not need to be accepted to apply for financial aid. Once a financial aid application file is complete, notification of financial aid awards will be made upon acceptance to Andover Newton. Award letters will be mailed out beginning March 1.
- Returning students: April 15 deadline. After April 15, awards will be based on the availability of funds. Award letters are mailed after May 1.

Note: It can take four to six weeks to receive results of the FAFSA if completed on paper and three to seven business days if completed on-line.

Returning student applications received after the deadline will receive school aid based on the availability of funds. Once school aid has been exhausted, students will be put on a wait list. Students will be awarded Stafford Loans. Students may apply for a Stafford Loan at any time during their enrollment period.

Awards made one year do not guarantee similar awards for the following year. Students will receive funds for only the number of credits required for their degree.

International students

International students must observe the following procedures:

- Entering international students will receive an International Student Scholarship Application Form from the Admissions Office and should submit it promptly to the Admissions Office.

- Returning international students should meet with the Dean of Students and Coordinator of Financial Aid each spring to assess their financial situation.

For More Information

For more information about eligibility, financial aid opportunities, scholarships, procedures and policies, see the *Student Handbook* on the School's Web site, www.ants.edu.

APPLICATION CHECKLISTS

Andover Newton Theological School

Application Checklists

Introduction

This section contains checklists of application procedures for admission to degree programs at Andover Newton Theological School. Please contact the Admissions Office for:

- Complete descriptions of application procedures.
- Application forms.

Please submit all application materials by, or before, the deadline.

For More Information

You can also find application forms and procedures on the Web site:

Application Forms

<http://www.ants.edu/admissions/forms.htm>

Application Information

<http://www.ants.edu/admissions/applications/>

Apply Online:

<http://www.ants.edu/admissions/online/>

Contact Information

The Admissions Office

Andover Newton Theological School

210 Herrick Rd.

Newton Centre, MA 02459

617-964-1100 ext. 272 or 1-800-964-2687 ext. 272

FAX: 617-558-9785 or admissions@ants.edu

Application Deadlines

March 1

Deadline for Admissions and Financial Aid applications for Summer session for M. Div., M.A., S.T.M., and Special Students only

April 1

Priority consideration date for Admissions applications for Fall semester for M. Div., M.A., S.T.M. and Special Students

Final deadline for Admissions applications for D. Min. students and applicants without a bachelor's degree

Final deadline for Admissions applications for international students

April 15

Financial Aid application deadline for returning students

July 1

Final deadline for Admissions applications for Fall semester for M. Div., M.A., S.T.M. and Special Students

For International applicants, complete, full Financial Guarantee due to the Admissions Office

October 1

Admissions application deadline for Winter session, for M. Div., M.A., S.T.M., and Special Students only

November 15

Admissions application deadline for Spring semester, for M. Div., M.A., S.T.M., and Special Students only

APPLICATION CHECKLISTS

Andover Newton Theological School

Application Procedures for Degree Candidates (except D. Min.)

Instructions: Please complete all information requested on the application form. If you have any questions, please contact the Admissions Office. The Admissions Committee can only review complete admissions files, which include all the required materials listed below.

Note: All submitted application materials become the property of Andover Newton Theological School and cannot be returned.

Step	Description	Completed
1	Application Fee: Please submit a \$50 check or money order made payable to Andover Newton Theological School. This fee is non-refundable.	
2	Application Form: Please complete the application for admission thoroughly, including your signature, date and entry point.	
3	Reflections Essay: Please address all areas listed on the application form, where you will find detailed instructions. The required length for the Reflections Essay/Statement is five to ten double-spaced pages.	
4	Official Transcripts: All official transcripts of academic work completed since high school are required. Official transcripts have the official college seal and signature. Applicants who are currently enrolled at another school should submit an official transcript of their course work through the preceding semester. It is the student's responsibility to forward the final official transcript to Andover Newton upon completion of the degree program.	
5	Letters of Recommendation: Three letters of recommendation are required. At least one recommendation must be from a pastor or church official. People who have recently worked closely with the applicant in either an academic, professional or church capacity should make the other recommendations. Please be sure to sign and date the section of the recommendation form that indicates whether or not you waive your right to access the completed recommendation.	

Please submit all application materials in one packet by, or before, the deadline.

The Admissions Office
Andover Newton Theological School
210 Herrick Rd.
Newton Centre, MA 02459
617-964-1100 ext. 272 or 1-800-964-2687 ext. 272
FAX: 617-558-9785 or admissions@ants.edu.

APPLICATION CHECKLISTS

Andover Newton Theological School

Application Procedures for D. Min. Candidates

Instructions: Please complete all information requested on the application form. If you have any questions, please contact the Admissions Office. The Admissions Committee can only review complete admissions files, which include all the required materials listed below.

Note: All submitted application materials become the property of Andover Newton Theological School and cannot be returned.

Step	Description	Completed
1	Application Fee: Please submit a \$50 check or money order made payable to Andover Newton Theological School. This fee is non-refundable.	
2	Application Form: Please complete the application for admission thoroughly, including your signature, date and entry point.	
3	Personal Statement: Please address all areas listed on the application form, where you will find detailed instructions. The required length for the Personal Statement is five to ten double-spaced pages.	
4	Area of Focus: Identify a critical issue in ministry you plan to explore through a D.Min. program. More details on statement can be found on the application form.	
5	Writing Sample: Submit a writing sample of ten to twelve pages which shows evidence of your academic and analytical skills and demonstrates your writing ability. You may submit a paper you wrote for a class in a previous degree program or write a new one. The topic of the paper is your choice, but please do not submit a sermon.	
6	Official Transcripts: All official transcripts of academic work completed since high school are required. Official transcripts have the official college seal and signature. Applicants who are currently enrolled at another school should submit an official transcript of their course work through the preceding semester. It is the student's responsibility to forward the final official transcript to Andover Newton upon completion of the degree program.	
7	Letters of Recommendation: Three letters of recommendation are required. At least one recommendation must be from a pastor or church official. People who have recently worked closely with the applicant in either an academic, professional or church capacity should make the other recommendations. Please be sure to sign and date the section of the recommendation form that indicates whether or not you waive your right to access the completed recommendation.	

Please submit all application materials in one packet by, or before, the deadline.

The Admissions Office
Andover Newton Theological School
210 Herrick Rd.
Newton Centre, MA 02459
617-964-1100 ext. 272 or 1-800-964-2687 ext. 272
FAX: 617-558-9785 or admissions@ants.edu.

APPLICATION CHECKLISTS

Andover Newton Theological School

Application Policies and Procedures for International Students

Degree Programs: Andover Newton considers applications from international students for the Master of Arts (5 different tracks--see application form), Master of Sacred Theology (S.T.M.), and Doctor of Ministry (D.Min.) (6 different tracks) degrees. Church bodies generally prefer that candidates prepare for ordination in their home country. Therefore, we do not ordinarily accept international students (except from Canada) for the Master of Divinity (M.Div.) degree, unless the candidate's church provides strong support for study in the United States and/or the home country lacks adequate theological education. Please contact the Admissions Office before applying for the M.Div.

Academic Prerequisites: In order to be considered for admission to the S.T.M. or D.Min. degrees, applicants must have completed six or seven years of post-secondary academic study (equivalent to a U.S. Bachelor's degree and a Master of Divinity). The M.A. degree programs require four years of post-secondary study (equivalent to a U.S. Bachelor's degree).

Instructions: In order to be considered for admission to Andover Newton Theological School, you must submit all of the items listed below. All submitted application materials become the property of Andover Newton Theological School and cannot be returned. A complete application includes the following items:

Step	Description	Completed
1	Application Fee: Submit a \$100 check or money order made payable to Andover Newton Theological School. This fee is non-refundable and cannot be waived.	
2	Application Form: Complete the application form, including your intended degree program, signature, date, and entry point. International students may apply to begin in the Fall semester only. Non-US citizens currently residing in the United States, whose English is determined to be sufficient for graduate level academic work, may also be able to apply for the spring semester, but please contact the Admissions Office before applying.	
3	Reflections Essay: Address all points listed in the essay instructions on the application form. Essays should be five to ten double-spaced typed pages. (Note different requirements for DMin applicants.)	
4	Official Transcripts: Official transcripts of all academic work completed since high school are required. Official transcripts have the official college seal and signature. Applicants who are currently enrolled at another school should submit an official transcript of their course work through the preceding semester. It is the student's responsibility to forward the final official transcript to Andover Newton upon completion of the degree program.	
5	Satisfactory TOEFL Score: For applicants whose primary language is not English, a TOEFL exam is required. The applicant must show proof of completion of the TOEFL exam with a score of 550 or higher on the paper-based test, 213 or higher on the computer-based test, or 79 or higher on the internet-based test. (The TOEFL code for Andover Newton is 3004.)	
6	Two Institutional Endorsements: Written endorsements must appear on the Institutional Endorsement forms. One endorsement should come from your local pastor and the other should come from a denominational representative in your home country. The endorsements must come from two different people, even if your pastor also holds a leadership position within your denomination.	

APPLICATION CHECKLISTS

Andover Newton Theological School

Application Policies and Procedures for International Students (Cont.)

7	Letters of Recommendation: Three letters of recommendation are required. At least one recommendation must be from a pastor or church official. The other two recommendations should be from people who have worked closely with you in an academic, professional or ministry-related capacity. Sign and date the section of the recommendation form that indicates whether or not you waive your right to have access to read the recommendation.	
8	Scholarship Application: (Optional): A scholarship application must be submitted if you are interested in being considered for scholarship assistance. The amount of scholarship aid available from Andover Newton is limited and if received, only covers tuition expenses. Even if a scholarship is granted, applicants should still expect to pay between 65% and 85% of educational and living expenses. In order for your scholarship application to be considered, your admissions application must be complete and you must have been accepted for admission to the School. The criteria used to award scholarships are listed on the instructions for the Scholarship Application form. As scholarships do not cover all expenses, you are expected to be able to provide most of your own financial resources, which you should document on the Financial Guarantee Form and submit <u>after</u> you are accepted. If your financial resources change, you must submit updated information.	

If you are accepted for admission to Andover Newton, you must then submit a full Financial Guarantee Form and your first semester payment as described on the following page.

Deadlines and Timelines

Date	Description
April 1:	The final deadline to complete an admissions application to be considered for admission for the upcoming Fall Semester is April 1.
April 1:	Scholarship applications of accepted students are considered on this date.
July 1:	Complete, full Financial Guarantee of all estimated educational and living expenses must be submitted to the Admissions Office by July 1 in order to enroll for the upcoming Fall semester. (See the following page.)
August 1:	First semester payment must be received by August 1 for an I-20 to be issued and in order to enroll in the upcoming Fall semester. (See the following page.)

Once you start an application file, you have one year to submit all the necessary materials to complete it. If you are not able to enroll in the Fall semester immediately following your acceptance, you may defer your acceptance for one year, and this must be done in writing.

Andover Newton Theological School
Admissions Office
210 Herrick Rd.
Newton Centre, MA 02459-2243 U.S.A.

Questions?

E-mail: admissions@ants.edu; Phone: 617-964-1100 ext. 272; Fax: 617-558-9785

APPLICATION CHECKLISTS

Andover Newton Theological School

Application Policies and Procedures for International Students (Cont.)

If you are accepted for admission to Andover Newton, you must then submit:

Step	Description	Completed
1	<p>A full, complete financial guarantee of all estimated educational and living expenses:</p> <p>A complete, full Financial Guarantee of all estimated expenses (as calculated by Andover Newton on your Financial Guarantee Worksheet) must be received by July 1 (at the latest) in order to enroll in the upcoming Fall semester which begins in September. This Financial Guarantee is used by Andover Newton as well as your government for student visa decisions. Students interested in campus housing should also submit a housing application at this time (housing applications are mailed with acceptance letters).</p> <p>More information:</p> <p>Once you have been accepted, we will calculate a Financial Guarantee Worksheet listing the estimated costs for completing your intended degree program, including tuition, fees, room and board (housing and food), books, clothing, local transportation, health insurance, and miscellaneous expenses. When we mail you the Financial Guarantee Worksheet, we will also mail you a Financial Guarantee Form on which to obtain signatures and the specific amounts of money each person is pledging in support of your education. Pledges of support may be sought from your home church, denomination, international groups, family or friends. To help you plan, please note that generally, we estimate that a program which requires two years of study (S.T.M.) will cost approximately \$30,000 with no family members joining the student. Degree programs requiring three years of study (M.A., M.A.R.E., D.Min.) will cost between \$42,000 and \$48,000 with no family members joining the student. Tuition costs, which are already included in these amounts, range from \$10,000 to \$20,000, depending on the degree program.</p>	
2	<p>First semester payment:</p> <p>Once you have submitted a complete, full Financial Guarantee of all estimated educational and living expenses, you must make an actual payment of funds needed for your first semester in school (by wire transfer to our bank or check or money order.) This payment must be submitted to Andover Newton before we will issue an I-20, which is necessary for you to obtain a student visa from your government to come to the United States. For students who live in on-campus housing (most of our international students do), the first semester costs for tuition, housing, food and required health insurance are approximately \$8,000. If you are granted a full tuition scholarship, the cost for the first semester is about half that amount. A full first semester payment must be received by August 1 (at the latest) in order for you to enroll in the upcoming Fall semester, which begins in September.</p>	

APPLICATION CHECKLISTS

Andover Newton Theological School

Application Procedures for Special Students

Instructions: Please complete all information requested on the application form. If you have any questions, please contact the Admissions Office at the numbers listed below. The Admissions Committee can only review complete admissions files, which include all the required admissions materials listed below.

Note: All submitted application materials become the property of Andover Newton Theological School and cannot be returned.

Step	Description	Completed
1	Application Fee: Please submit a \$50 check or money order made payable to Andover Newton Theological School. This fee is non-refundable.	
2	Application Form: Please complete the application for admission thoroughly, including your signature, date and entry point.	
3	Reflections Essay: Please see the application form for detailed instructions. The required length is one to two double-spaced pages.	
4	Official Transcripts: All official transcripts of academic work completed since high school are required. Official transcripts have the official college seal and signature. Applicants who are currently enrolled at another school should submit an official transcript of their coursework through the preceding semester. It is the student's responsibility to forward the final official transcript to Andover Newton upon completion of the degree program.	
5	Letter of Recommendation: Special Student applicants are required to submit one letter of recommendation which must be from a pastor or church official. To be considered, the recommendation must be current, dated within a year at time of receipt. Please be sure to sign and date the section of the recommendation form that indicates whether or not you waive your right to access the completed application.	

Please submit all application materials in one packet by, or before, the deadline.

The Admissions Office
Andover Newton Theological School
210 Herrick Rd.
Newton Centre, MA 02459
617-964-1100 ext. 272 or 1-800-964-2687 ext. 272
FAX: 617-558-9785 or admissions@ants.edu.

APPLICATION CHECKLISTS

Andover Newton Theological School

Application Procedures for Prospective Students Without a Baccalaureate Degree

In accordance with Andover Newton's accrediting body, the Association of Theological Schools (ATS), the school may accept a limited number of students without a baccalaureate degree into the Master of Divinity (M.Div.) and Master of Religious Education (M.A.R.E.) programs each fall semester. In order for Andover Newton to stay within the ATS guidelines, no more than 10% of the students enrolled in either of these programs may fall into this non-baccalaureate category. The selection process is highly competitive because there are a limited number of openings. Please note that the Admissions Committee will be looking for evidence of ministerial competence (leadership and proven aptitude and gifts for ministry), and professional competence (leadership, initiative and reliability in the workplace.)

Note: You must be at least 35 years old, and generally you should have completed at least 40 credit hours of college level liberal arts studies and have a minimum GPA of 2.5. Please submit all application materials in one packet by, or before, **April 1**. Applications are considered for Fall semester only.

Step	Description	Completed
1	Application Fee: Please submit a \$50 check or money order made payable to Andover Newton Theological School. This fee is non-refundable.	
2	Application Form: Please complete the application for admission thoroughly, including your signature, date and entry point.	
3	Reflections Essay: Please see the application form for detailed instructions. The required length is five to ten double-spaced pages.	
4	Official Transcripts: All official transcripts of academic work completed since high school are required. Official transcripts have the official college seal and signature. Applicants who are currently enrolled at another school should submit an official transcript of their coursework through the preceding semester. It is the student's responsibility to forward the final official transcript to Andover Newton upon completion of the degree program.	
5	Letters of Recommendation: Applicants are required to submit three letters of recommendation, one of which must be from a pastor or church official. To be considered, the recommendation must be current, dated within a year at time of receipt. Please be sure to sign and date the section of the recommendation form that indicates whether or not you waive your right to access the completed recommendation.	
6	Letter of Recommendation from Your Judicatory: An additional letter of recommendation from your Judicatory, which must include acknowledgment that you do not have a completed Bachelor's degree. Judicatory means the church or denominational body that is responsible for dealing with matters of ordination, discipline, etc. (Not required for Master of Religious Education candidates.)	
7	Additional Paper: An additional 3 to 5 page paper which comments on or analyzes another piece of writing (such as an article in which an argument is made, a newspaper editorial, a review of a book). The topic of your paper may be any issue, problem or question that is important to you. This writing sample is designed to demonstrate your ability to think critically and write analytically. Please do not submit a sermon.	

ACADEMIC CALENDAR

Andover Newton Theological School

Academic Calendar at a Glance 2007-2008

Fall 2007

July 30 - August 17	Registration for Fall semester.
September 7-8	Orientation for all students.
September 10	Fall classes begin.
September 12	Opening Convocation
September 21	Last day for late registration. Add/Drop Forms due.
September 25	Community Day. No classes. Offices and Library closed.
October 1	Admissions application deadline for Winter term, except D. Min.
October 8	Columbus Day - No classes. Offices closed.
November 12	Veterans' Day - Classes in session. Offices closed.
November 13-30	Registration for Winter Session courses.
November 15	Admissions Application deadline for Spring semester, except D. Min.
November 19-23	Fall Break.
November 30	Statement of Intention to Graduate forms due.
December 10-28	Registration for Spring Session courses.
December 11	Last day of Fall classes.
December 12-14	Final exams.

Winter 2008

January 7-18	Winter Session. Add/Drop forms deadline: first day of class.
January 21	Martin Luther King, Jr. Day - School closed.

Spring 2008

January 31	Spring classes begin.
February 15	Last day for late registration. Add/Drop Forms due.
February 18	Presidents' Day - No classes. Offices and Library closed.
March 1	Admissions application deadline for Summer term, except D. Min.
March 20-28	Spring Break.
March 21	Good Friday - School closed.
March 24 - April 11	Registration for Summer Session courses.
April 1	Priority consideration date for admissions for M. Div., M.A., S.T.M., and Special students for Fall semester.
	Admissions deadline for D. Min. students and applicants without a bachelor's degree.
	Final admissions deadline for international applicants.
April 15	Community Day. No classes. Offices and Library closed.
April 15	Financial Aid deadline for 2008-2009 for returning students.
April 21	Patriot's Day - Classes in session. Offices closed.
May 6	Last day of Spring classes.
May 7-9	Final exams.
May 16, Friday	Baccalaureate.
May 17, Saturday	Commencement.

Summer 2008

June 2-13	Summer Session #1. Add/Drop forms deadline: first day of class.
June 16 - June 27	Summer Session #2. Add/Drop forms deadline: first day of class.
July 1	Final deadline for Admissions applications for Fall semester.
July 28 - August 15	Registration for Fall Semester 2008.

For the full Academic Calendar, see the *Student Handbook* or visit the Web site at www.ants.edu.

CONTACT INFORMATION

Andover Newton Theological School

Contact Information

Staff and Administration

NICK CARTER
President

WILLIAM R. HERZOG II
Vice President for Academic Affairs and
Dean of the Faculty

ROBERT MACDONALD
Vice President for Finance and Operations

PRISCILLA DECK
Vice President for Institutional Advancement

NANCY E. NIENHUIS
Dean of Students and Community Life

GEORGE H. SINCLAIR
Special Assistant to the President

SARAH DRUMMOND
Director of Field Education

NAYDA AGUILA
Registrar

JEFFREY L. BRIGHAM
Interim Director of the Franklin Trask Library

S. DIANA YOUNT
Interim Director of the Franklin Trask Library

EVAN PAGE
Senior Advancement Officer and
Capital Campaign Director

MARGARET L. CARROLL
Director of Enrollment

ROSEMARY TURANO
Coordinator of Financial Aid

AMELIA O'DOWD
Coordinator of Student Housing and Campus
Facilities

Andover Newton Theological School
210 Herrick Rd.
Newton Centre, MA 02459
Toll-free Phone: 1-800-964-ANTS
Admissions : ext. 272

E-mail: admissions@ants.edu
Web: www.ants.edu

Faculty

MARK S. BURROWS
Professor of the History of Christianity

MARIA THERESA DAVILA
Assistant Professor Elect of Christian Ethics

VALERIE E. DIXON
Assistant Professor of Christian Ethics

SARAH DRUMMOND
Assistant Professor of Ministerial Leadership

CAROLE R. FONTAINE
Taylor Professor of Biblical Theology and History

BRITA L. GILL-AUSTERN
Austin Philip Guiles Professor of Psychology and Pastoral Theology

S. MARK HEIM
Samuel Abbot Professor of Christian Theology

WILLIAM R. HERZOG II
Vice President for Academic Affairs and Dean of the Faculty

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Judson-DeFreitas Professor of World Christianity

JEFFREY JONES
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Professor of Christian Bible

NANCY E. NIENHUIS
Dean of Students and Community Life

ELIZABETH C. NORDBECK
Moses Brown Professor of Ecclesiastical History

ROBERT W. PAZMIÑO
Valeria Stone Professor of Christian Education

SHARON THORNTON
Professor of Pastoral Theology

BENJAMIN VALENTIN
Associate Professor of Theology and Culture

NIMI WARIBOKO
Katherine B. Stuart Associate Professor of Christian Ethics

For a full listing of staff and a listing of adjunct faculty members,
visit the Web site at www.ants.edu.

Directions

By car:

From points south:

From I-95 (also known as Route 128), take exit 20A (Route 9) east toward Boston. Proceed 2.1 miles on Route 9 to the Newton Centre/West Roxbury right hand exit. Turn left (north) onto Parker Street at the end of the exit ramp and proceed for .6 mile. Turn right onto Braeland Avenue. Then take the first right onto Herrick Road and follow the signs up the hill to the campus.

From the city of Boston:

Take Rte. 9 west through Brookline to the Parker Street exit one mile west of the Chestnut Hill Mall. At the end of the exit ramp, turn right (north) onto Parker Street and proceed for .6 mile. Continue as above.

From points north:

From I-95 (also known as Route 128), take exit 21A. Turn right onto Route 16 East at the end of the exit ramp and proceed for .3 mile. At the light turn right onto Beacon Street and follow for 3 miles to Newton Centre. Cross Centre Street at the traffic light and bear right onto Union Street. Then take the first right onto Herrick Road and follow the signs up the hill to the campus.

From points west:

Take the Massachusetts Turnpike heading East. Take Exit 17 (Newton/Watertown). Stay in the right lane and turn right at Centre Street. After you have turned onto Centre, the Eliot Church will be on your left in less than a block. Proceed 1.8 miles on Centre Street, past the Commonwealth Avenue intersection, to the Newton Centre business district. Go left at the light at Beacon Street and take an immediate right onto Union Street. Take your first right onto Herrick Road. Continue straight up the hill to the campus.

From Logan Airport and points east:

Take the Massachusetts Turnpike heading West. Take Exit 17 in Newton Corner. Stay in the left lane of the exit ramp. Go straight past the Sheraton Tara, keeping it on your left. Very quickly you will see a small sign for Newton Centre and Boston. At the sign, turn left onto the rotary. Immediately merge into the right lane. Keep right and make your first right onto Centre Street. Continue as above.

By rapid transit:

From the MBTA Trolley: Take the Green Line, Riverside Branch (D Train), to Newton Centre. It takes approximately 30 minutes and \$2.00 (\$1.70 with Charlie Card) on the T (trolley) from downtown Boston to Newton Centre. As you get off an outbound car, Herrick Road is on the left. Proceed on Herrick up the hill to the campus – a 10 minute walk. There is also a taxi stand at the T stop.

For more information about bus service connecting from T or subway stops, subway or T schedules, or MBTA commuter rail service (arriving at both North and South Stations), go to www.mbta.com or call the Traveler's Information Center (route and schedule information): 617-222-3200, or toll free (outside MA): 1-800-392-6100.

For Amtrak information look up www.amtrak.com. Trains arrive in Boston at Back Bay, South Station and Rte. 128.

By airplane:

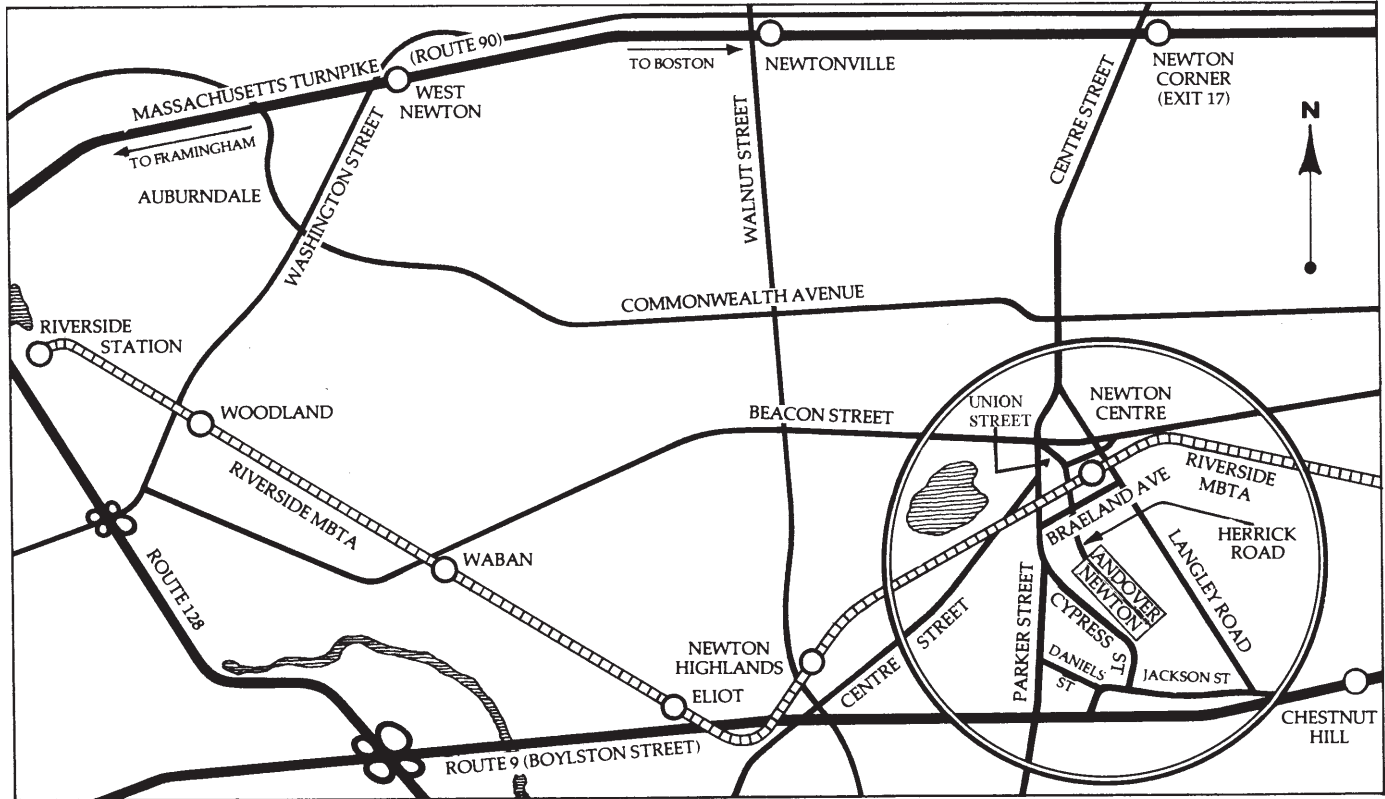
From Logan Airport: Take the free airport shuttle bus to the MBTA Airport Station. Take the Blue Line (\$2.00 or \$1.70 with Charlie Card) subway/trolley to the Government Center stop. Change to the Green Line, Riverside Branch D train outbound (no charge) and proceed to the Newton Centre stop. As you get off, Herrick Road is on the left. Proceed on Herrick Road up the hill to the campus – a 10 minute walk. There is also a taxi stand at the T stop. If you choose to take a taxi from Logan Airport to the campus, the fare is approximately \$50.

Two alternative airports to consider are Manchester, NH (MHT), www.flymanchester.com, and T. F. Green Airport (PVD) in Warwick, RI (near Providence), www.pvd-ri.com, which also has bus service to Boston.

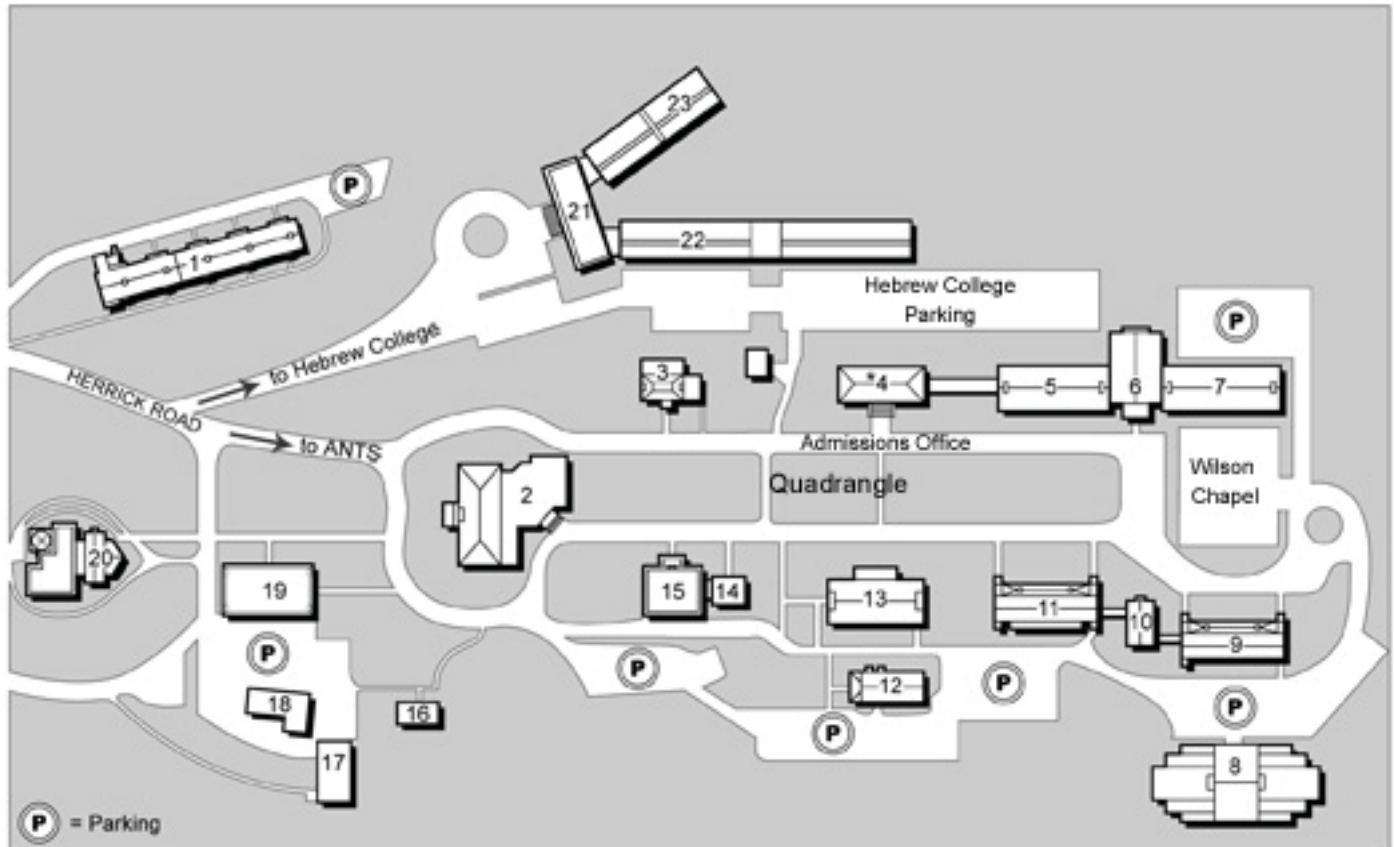
For more help

If you need additional directions, please call 1-800-964-2687, or 617-964-1100.

Newton Centre Map



Campus Map



Andover Newton

1. Herrick House
2. Franklin Trask Library
3. President's House
4. Dabney Hall
 - President's Office
 - Business Office
 - Institutional Advancement
 - Admissions/Recruitment
 - Communications
 - Faith Youth Institute
 - Greene Room

5. Worcester Hall
 - Academic Dean's Office
 - Church & Ministry/Field Education Office
 - Faculty Offices
 - Dean of Students' Office
 - Registrar's Office
 - Housing Office
 - Financial Aid Office
 - Peck Conference Room
6. Stoddard Hall/Auditorium
7. Davis Hall
 - Classrooms
8. Appleton-Chase House

9. Fuller Hall
10. Berkeley Room
11. Kendall Hall
12. Center for Theology & the Arts/Meetinghouse
13. Noyes Hall
 - Cafeteria (rear entrance)
14. Bookstore
15. Sturtevant Hall
 - Buildings & Grounds
 - Faith, Health & Spirituality
 - Student Lounge
 - Boston Theological Institute
 - Presbytery of Boston

16. Little Red House
17. Boiler Building
18. Maintenance Building
19. Farwell Hall
 - Hebrew College Offices & Rabbinical School
20. Colby Chapel

Hebrew College

21. Friedman Building
22. Gann Library
23. Cutler-Chafetz Academic Building