

CAMS[®] Enterprise

Student Portal

Three Rivers Systems, Inc.

Published: 15 December 2011

Abstract

This document is designed to provide information necessary to use student portal. Students will be able view their own college information from anywhere they have access to the Internet. The following items are discussed:

- Course Offerings and Descriptions
- Financial Aid
- Billing
- Degree Audit
- Degree Information
- Grades
- Class Schedule and Course Managed Information
- Unofficial Transcript
- Calendar
- Personal Information
- Job Search
- Class Registration
- Customization
- Portal News

Disclaimer

Three Rivers Systems, Inc. makes no representation or warranties with respect to the contents or use of this guide. Further, Three Rivers Systems, Inc. reserves the right to revise this guide and make changes to its contents at any time without obligation to notify any person or entity of such revisions or changes.

In no event will Three Rivers Systems, Inc. be liable to buyer or any other party for any damages, including any lost profits, lost savings, or other special incidental or consequential damages arising out of the use of or inability to use such product, even if Three Rivers Systems, Inc. has been advised of the possibility of such damages, or for any claim by any other party.

© 2011 Three Rivers Systems, Inc. All rights reserved. All company and product names included in this site may be trademarks or registered trademarks of their respective companies. The information contained in these pages is subject to change at any time without prior notice.

Table of Contents

Student Portal.....	4
Password	5
Logging In	6
Navigating the Home Page	8
Calendar	8
Course Offering	9
Financial Aid	11
Billing	12
Pay Online.....	13
Degree Audit	14
My Grades	16
My Housing	16
My Schedule	17
Document Tracking.....	17
My Transcript	18
Student Directory	19
Edit Profile.....	20
Degree Information	21
Job Search.....	22
Course Registration	22
Portal News.....	26
Customization	26
Registered Classes.....	27
Index.....	34

Student Portal

The full-service student portal provides students access to their information, including online registration, degree audit, transcripts, billing, financial aid, online documents, course content, grades, and more. Students can even pay their bill online.

Web Browsers supported for the Student Portal are:

- Windows – Internet Explorer 8 & 9 and Firefox 5.x & 6.x
- Mac – Safari 4 (or greater) and Firefox 5.x & 6.x



Note: When viewing non-English languages, users browsing the portals must set their browser to UTF-8 encoding. Internet Explorer's Compatibility View should be turned off.

The login window displays when accessing the Student Portal.

Student Portal Login

Student Portal Login

Note: Required fields are marked with an asterisk (*)

*Username:

*Password:

Term: ▼

[Forgot Password?](#)
 Contact your portal admin if you forgot your Username

Figure 1: Login

Password



Step-By-Step: Recovering Forgotten Passwords

1. From the **Student Portal** login page, click **Forgot Password**


Reset My Password

Reset My Password

Note: Required fields are marked with an asterisk (*)

*Username:

*Email Address:

Security Characters Image: 

*Security Characters: Type the characters you see in the image above.

Figure 2: Password Recovery window

2. The user name and e-mail address and CAPTCHA validation will be requested.
3. Click the **Reset Password** button. This will then e-mail the user a link to reset their password. The emailed link expires after one hour or after it is first used.

Once logged in, students can change their passwords using the **Change Password** option.

Cody Wells

Current term: SU-07 [Change Term](#) [Edit Profile](#) [Change Password](#) [Logout](#)

Home
Calendar
Student Directory
Document Tracking
Job Search
Course Management
Select Course
Course Information
Faculty Contact Information
Course Textbooks
Course Announcements
Course Documents
External Links
Discussion Forum
Email
Assignments
Online Testing
Administrative Services
Academic

Change Password

If you logged in with active directory then active directory controls your password

Note: Required fields are marked with an asterisk (*)

Old Password *

New Password *

Re-Type New Password *

Password validation requires at least one upper case letter [A-Z], one lower case letter [a-z], and one number [0-9].

No spaces, password must be a minimum of six (6) characters long.

Figure 3: Change Password window

Logging In

Any pop-up blockers must be turned off when accessing the Student Portal Registration. When first logging in, if pop-up blocking is enabled a message will display indicating that pop-ups are blocked and to disable them. This message will display again when students click the Registration link. If all pop-up blockers are not turned off, Registration will be cancelled.

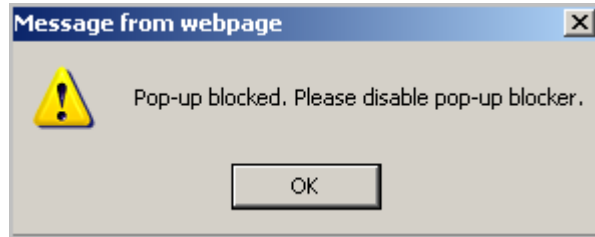


Figure 4: Pop-up blocker enabled



Step-By-Step: Student Login

The student's **Portal User Name** and **Password** are necessary to log in. These are provided to the student. Students cannot modify their Portal User Name.

Figure 5: Login

1. Enter the **Portal User Name** and **Password**.
2. Select the **Term** then click the **Log In** button.



Note: If the user does not have an active address of the type specified in the global.asa, a warning will display in place of the Edit Address link.



WARNING: To avoid denial of service attacks, if a user attempts to log in unsuccessfully, the next 4 successive login attempts will be delayed. After the 5th attempt, their IP address will be locked from further access. See the CAMS Manager document for instructions to enable/disable the IP lockout function. The following pop up will display after the 5th failed attempt:



Figure 6: Login attempt exceeded

Upon closing the pop up, the portal will display the following:

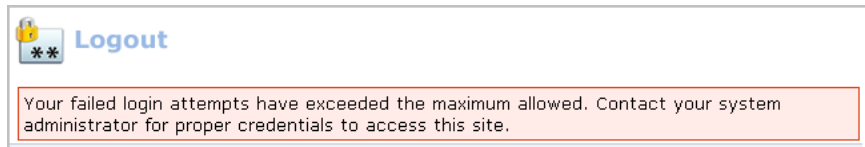


Figure 7: Logout display after unsuccessful attempts

If the user attempts to navigate away from the page and then returns, the following error will display until the associated IP address is unlocked:

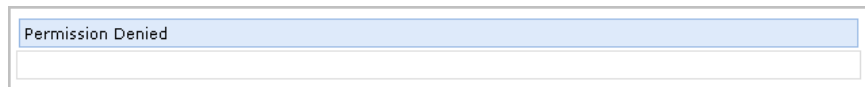


Figure 8: Return to Portal log in before IP unlocked

Please refer to CAMS Manager.pdf for instructions to unlock a user's IP address.

Navigating the Home Page

Logging in will display the Student Portal home page. The News section displays items important for students to see when accessing the portal.

Figure 9: Student Portal Home Page

The following items are accessible by clicking the corresponding link:

Calendar

The calendar can be used as a day planner. Enter items by clicking on the blue date hyperlink in the top left corner of each day. Faculty can also add calendar entries to all their students' calendars to remind them of important class events.



Note: If a student deletes an instructor calendar item it will not be added again if the instructor changes it.

Figure 10: Calendar

Course Offering

The course offering displays the credits, class start and end dates, class instructor, class location (room), and scheduled class days and times of classes that are being offered for the specific term selected, called **Current Term**.

Course Offering					
<input type="text" value="Show Filter"/>					
Viewing Page #1 1 2 3 4 5 6 7 8 9 10 Next					
Course Offering List					
Course	Course Name	Credits	Start Date	End Date	
AC221L01	MANAGERIAL ACCOUNTING	3	9/12/2008	12/20/2008	
	Instructor	Room	Days	Start Time	End Time
	Maliszewski, Stephen	ORTGA101	M	12:00:00 PM	2:00:00 PM
	Guzzo, Anthony	ORTGA101	M	12:00:00 PM	2:00:00 PM
AC221L02	MANAGERIAL ACCOUNTING	3	9/12/2008	12/20/2008	
	Instructor	Room	Days	Start Time	End Time
	Lee, Russ	Richard P. McDowell Basketball Arena	M	2:00:00 PM	3:00:00 PM
	Russ, Russ	Richard P. McDowell Basketball Arena	M	2:00:00 PM	3:00:00 PM

Figure 11: Course Offering

The **Show Filter** option can be used to view a specific range or type of classes. This option can help find classes that are needed and will fit into existing class schedules.

You can select any combination of days and times, such as: classes on Monday and Wednesday that start between 12 PM – 8 PM. You can also include filter criteria by Campus, Departments and/or Divisions.

For example: if you select only “Monday”, then

- Classes that meet on Monday display.
- Classes that meet on Monday *and* Wednesday also display.

If Monday and Wednesday are used as filtering criteria then

- All Monday and Wednesday classes, Monday only classes, and Wednesday only classes will display.



Step-By-Step: Filter For Classes in Course Offering

1. From the **Student Portal Home** page, click **Course Offering**. The Course Offering page displays.
2. Click the **Show Filter** button.

Course Offering

Show Filter

Viewing Page #1 1 2 3 4 5 6 7 8 9 10 Next

Course Offering List

Course	Course Name	Credits	Start Date	End Date
AC221L01	MANAGERIAL ACCOUNTING	3	9/12/2008	12/20/2008
	Instructor	Room	Days	Start Time
	Maliszewski, Stephen	ORTGA101	M	12:00:00 PM
	Guzzo, Anthony	ORTGA101	M	12:00:00 PM
AC221L02	MANAGERIAL ACCOUNTING	3	9/12/2008	12/20/2008
	Instructor	Room	Days	Start Time
	Lee, Russ	Richard P. McDowell Basketball Arena	M	2:00:00 PM
	Russ, Russ	Richard P. McDowell Basketball Arena	M	2:00:00 PM

Figure 12: Course Offering

3. Select any combination of filtering criteria and click **Apply Filter**. The filter pane collapses displaying courses according to the criteria selected. Click **Reset Filter** to clear all selections then click **Apply Filter** to display all courses.

Course Offering

Hide Filter

Schedule Filter Options

Scheduled Day(s): Sunday Monday Tuesday Wednesday Thursday Friday Saturday

Start Time From: Start Time To:

Additional Filter Options

Campuses: Arlington Ballwin Distance Ed Fontbonne Main Maryville North

Departments: A AAA AC ACL AE AN AR

Divisions: ARTS & SCIENCES AUDIT ECONOMICS EDUCATION ENGINEERING MATH NURSING

Select All Clear All

Select All Clear All

Select All Clear All

Apply Filter Reset Filter

Figure 13: Course Offering Filter

AC221LEC - Book List		Managerial Accounting		3	1/16/2010	6/1/2010	
Book List							
ISBN	Book Cost	Title	Publisher	Publisher Phone	Author	Copyright	Required
1. 978-0-8352-4686-6	\$29.95	Accounting Basics	McGraw-Hill	314-555-1212	Smith	07/21/2009	Yes
Total Book Cost:		\$29.95					
Instructor	Room	Days	Start Time	End Time			
Lee, Russ		M	10:00:00 AM	10:45:00 AM			
AC250lec01 - Book List		GAAP overview		3	1/18/2010	5/21/2010	
There are no books for this course at this time.							

Figure 14: Book List drop-down

Click the **Book List** link to display a drop-down list of books designated for this course.

Financial Aid

My Financial Aid lists all financial aid awards that are available, and provides the option of accepting or declining the award. If a student's financial aid awards are packaged for the year (vs. just a single term) under a single financial aid status record then all the awards for that package will display in the student portal under their financial aid section. For example, if a student was packaged and received an award for \$2000 dollars split 50/50 over FA-10 and SP-11 then when the student goes to the student portal for FA-10 or SP-11, they will see both awards for both terms. Awards for a single term are also displayed for the current or future terms.

My Awards		Year	Term	Date	Award Type	Status	Description	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	sp-07	SP-07	4/10/2007	PELL	IN PROGRESS	PELL Financial Aid	\$500.00
<input type="checkbox"/>	<input type="checkbox"/>	sp-07	SP-07	4/10/2007	Quality Grant	IN PROGRESS	Quality Grant for Financial Aid	\$1,200.00
Total								\$1,700.00
To make further updates to awards already Accepted or Declined, please contact the Financial Aid Office.								
<input type="button" value="Submit"/>								

Figure 15: Financial Aid

A student can **Accept** or **Decline** each award that is available to them. Once the award has been accepted or declined and submitted, the student cannot modify the selection in the portal.

The Student Accepted field on the Financial Aid Award Detail Entry window in CAMS Enterprise reflects the choice the student made on the portal. It can be changed here anytime by financial aid staff.

The screenshot shows the 'Financial Aid Award Detail Entry' window. At the top, there is a blue header with the title and a 'Help' icon. Below the header, there are several sections:

- Billing References:** Includes fields for 'Sent To Billing', 'Billing Batch Name', and 'Effective Date'.
- Financial Award Entry:** This section contains various fields:
 - 'Packaged in Status' is set to 'YR-2003'.
 - 'Term' is 'SP-05', 'Distribution Dt' is '10/12/2004', and 'Award Type' is 'FPELL'.
 - 'Award Status' is empty, 'Amount' is '\$1,000.00', and 'Dist Amount' is '\$1,000.00'.
 - 'Description' is 'FEDERAL PELL GRANT' and 'Reference' is empty.
 - 'Credit Status' is 'Hold Award', 'Code 1' is 'User Def. Code1', and 'Code 2' is empty.
 - 'Check Signed On' is empty.
 - 'Required Hours' is '0'.
 - 'Show On Statement' is 'Yes' (this field is circled in red).
 - 'Student Accepted' is 'Yes'.

Figure 16: Student Accepted Field

Billing

The **My Ledger** option shows the student a detailed account ledger of all transactions distributed to the ledger and currently in the Billing Batch since matriculation, if configured by your institution. It also provides options to include Pending Housing changes and Pending Financial Aid awards, as well as variations on what is included in the student’s overall balance.

- **Previous Ledger Balance** is the balance from previous terms as shown in the student’s ledger
- **Term** that the transaction was associated with
- **Date** of the transaction
- **Description** of the charges
- **Debits/Credits** are the amounts of the charges/credits
- **Balance** column shows the cumulative amounts after each transaction
- **Ledger/Pre-Bill** is where the transaction is located. Ledger means the transaction is in the student’s ledger and Pre-Bill means the transaction is in a Billing Batch.
- **Over All Balance** is the current balance as of this date from the student’s ledger and any Billing Batches (default), and can be modified to include Pending Financial Aid and Pending Housing Charges
- **Pending Financial Aid** shows any awards that have not yet been transferred to the billing batch for the term
- **Pending Housing Charges** shows any charges initiated in the Housing Module that have not yet been transferred to the billing batch for the term

- The **Make Payment** link only displays if the student has a debit overall balance.



Note: To make changes to what is displayed in the Ledger, see the CAMS Manager section on Portal Configuration.

Gary Green
 Current term: FA-10 (change)
[Edit Profile](#) | [Change Password](#) | [Logout](#)

Student Portal

- Home
- Calendar
- Student Directory
- Document Tracking
- Job Search

Administrative Services

- Course Offering
- Degree Audit Options
- Registration
- My Schedule
- My Ledger
- My Financial Aid
- My Housing

My Grades

- Letter Grades
- Number Grades

My Transcript

- Letter Transcript
- Number Transcript

Course Management

- My Courses

Powered By
 CAMS
 www.camscoll.edu

My Billing Ledger

Billing Ledger

Term	Date	Description	Debits	Credits	Balance	Ledger/Pre-Bill
FA-10	4/11/2011	AAA Transdoc	\$1.00	\$0.00	\$1.00	LEDGER
FA-10	4/11/2011	AAA Transdoc	\$1.00	\$0.00	\$2.00	LEDGER
FA-10	4/11/2011	AAA Transdoc	\$1.00	\$0.00	\$3.00	LEDGER

Hide Pending Financial Aid

Pending Financial Aid

Term	Date	Description	Debits	Credits	Balance
FA-10	Pending	Unsub Loan	\$0.00	\$100.00	(\$100.00)

Hide Pending Housing Charges

Pending Housing Charges

Term	Date	Description	Debits	Credits	Balance
FA-10	Pending	Housing Standard Fee	\$505.00	\$0.00	\$505.00
FA-10	Pending	Housing Standard Fee	\$505.00	\$0.00	\$1,010.00
FA-10	Pending	Housing Standard Fee	\$505.00	\$0.00	\$1,515.00
FA-10	Pending	Housing Standard Fee	\$505.00	\$0.00	\$2,020.00
FA-10	Pending	Housing Standard Fee	\$505.00	\$0.00	\$2,525.00

** Previous Balance: \$0.00

** Current Balance: \$3.00

Pending Financial Aid: (\$100.00)

Pending Housing Charges: \$2,525.00

** Overall Balance: \$2,428.00

[Pay by Credit Card](#)

[Pay by Check](#)

*** Balance may include Pre-Bill items.

Figure 17: Detailed Student Billing Ledger

Pay Online

A student with a debit balance can pay online if the institution has setup the Online Payment Option.



Step-By-Step: Pay Online

1. Click **Make Payment**. The **Credit Card Payment** page displays. Note that this page may look different depending on the online payment vendor selected.

Payments

Payment Information

Payment is for (select most appropriate) Tuition

Amount 300

Credit Card Number 1234567890

Security code 123 Not present

Exp month 1

Exp Year 2008

Billing Address

Name on card Cody Wells

Street Address 777 Billing Dr.

Zip 88798

email student@threerivers-cam

[Make Payment](#)

Please note that while payment may be taken immediately, ledger balance will not display your payment until processed by the institution.

Figure 18: Online Payment Options



The payment option dropdown can allow a student to mark the payment for a specific type of transaction; tuition, housing, full payment, etc.

Note: See the *Online Payment* document for payment handling and setup.

2. Enter the correct billing information.
3. Click **Make Payment**.
4. Once the payment has been authorized the student will receive notice of a successful transaction.

Payment information is held in the **Transfer** section under the CAMS Manager module. See **CAMS Manager** documentation for more information

Degree Audit

The degree audit option allows students to monitor their progress towards a degree. It displays what classes are completed and what classes are remaining. This will help the student plan a schedule towards completion of their degree. Students' selection of classes during registration will be limited to classes listed in their Degree Audit if it exists.

Multiple programs may be evaluated if those programs are included on the record in CAMS Enterprise. Degree Audits must be applied to the student in CAMS Enterprise before a student will be able to utilize this feature. See the Degree Audit documentation for more information.



Step-By-Step: View a Student's Degree Audit

1. On the Home screen, under **Tools**, click **Degree Audit**. The Degree Audit screen displays.

Report	Degree	Program	Term	Credits Required	Credits Completed	Status
*detail	Bachelor of Art	Elementary Education	SU-02	120.00	0.00	Remaining

Figure 19: Degree Audit list

2. An asterisk next to the **detail** link indicates a recent change was made to an Official course within the audit, and as a result, the audit will be reevaluated and then displayed in the window. Since Degree Audit considers all changes to a student's official courses (even courses not applied to the audit, which would be in an elective group), any change in a student's official courses will cause the audit to require reevaluation.

- Click the **detail** link to display a detailed list of courses required for the degree program. It shows the actual classes that have been completed and those remaining. Degree summary information is listed at the top of the report. It includes the Degree and Program Name, Minimum Credits Required, Credits Completed, Credits Remaining, Minimum Grade Point Average Required, Requirement Status, each Group Status and Grade Point Average Attained. If there is a formula present a link will be available to view the formula.

Bachelor of Art Elementary Education
 Min Credit Required: 120.00 Completed: 9.00 Remaining: 111.00
 Min GPA Required: 2.00 GPA Attained: 3.67

Liberal Arts Requirement (Remaining)
 Credits Required: 54.00 Credits Completed: 9.00 Minimum GPA: 2.00 GPA Attained: 3.67

Basic Education Units (Remaining)

Term	Course ID	Course Name	Credits	Grade	Status
	ECON201LEC	Micro Economics - Beginning	3.00		R
SU-92	ENG101LEC	ENGLISH COMP I	3.00	D	EH1301LEC01 Repeat
	MT100LEC	FUNDAMENTALS OF ALGEBRA	3.00		R
MAY-94	MT106LEC	COLLEGE ALGEBRA	3.00	A	MT106LEC01 C

Credits Completed 3.00 Minimum GPA 1.00 GPA Attained 4.00 [Formula](#)

C-Completed MR-Manual Map Remaining TR-Transfer Remaining Inp-In Progress
 MC-Manual Map Completed TC-Transfer Completed R-Remaining

LibArtsGroup (Remaining)

Term	Course ID	Course Name	Credits	Grade	Status
FA-01	AR160LEC	ART HISTORY I	3.00		R
	AR240PRT	CERAMICS	3.00		R
	CA102LEC	PUBLIC SPEAKING	3.00		R
Fall 2008	CMN201	BASIC PRINCIPLES OF SPEECH	3.00		CMN20101 InP
	EC350LEC	Political Economics	3.00		R
SP-01	ENG101LEC	ENGLISH COMP I	3.00	B	ENG101LEC01 C
	ENG102LEC	ENGLISH COMP II	3.00		R

Credits Required 54.00 Credits Completed 6.00 Minimum GPA 2.00 GPA Attained 3.50

C-Completed MR-Manual Map Remaining TR-Transfer Remaining Inp-In Progress
 MC-Manual Map Completed TC-Transfer Completed R-Remaining E-Extra Course

Other Courses Taken (Elective)

Group Formula

3 Credits from list [ECON201LEC,ENG101LEC]
 AND 3 Credits from list
 [MT100LEC,MT106LEC]

Figure 20: Degree Audit

My Grades

If a Business Hold, with Stop Grade Card option checked, has been applied to a student record, the student will not be able to access grades through the Portal. Instead, when the Grade Report page opens, a message will display on the page indicating the number of Business Alerts and direct the student to see the Business Office.

The grades section of the Student Portal displays the registered classes for the specific term and any grades entered. Students may view Mid-Term, Final or Narrative grades. It also displays term and cumulative GPA information. Course evaluations can also be required to be completed before a student can view the grade for the course.

MIDTERM Grades Information					
Course ID	Course Name	Credits	Grade	GPA Hrs	Grade Points
AAA123LEC01	AAA Test Course	3.00		0.00	0.00
ACC101Lec01	Basic Accounting Principles	3.00	A+	3.00	12.00
AE160LEC	AMERICAN ENGLISH FOR INTERNATIONAL STUDENTS	3.00		0.00	0.00
BTE-1101LEC01	Basic English Tutorial	3.00		0.00	0.00
BTM-1101LEC01	Basic Math Tutorial	3.00	W	0.00	0.00
BTS-1101LEC01	Basic Science Tutorial	3.00		0.00	0.00

Term/Cumulative Summary						
	Attempted	Earned	GPA Hours	Grade Points	GPA	Comp Ratio
Term	3.00	3.00	3.00	12.00	4.00	100.00 %
Cumulative	21.00	21.00	21.00	69.00	3.29	100.00 %

Figure 21: Grade Report

Click the printer icon to display a printer-friendly copy of the grade report.

My Housing

The Housing section of the Student Portal provides students with the ability to view their Room Assignment, Roommates, and any additional Room or Student fees that are associated with the selected term.


Steve Bemke			Wednesday, February 17, 2010																							
Current term: SP-10 (change) Edit Profile Change Password Logout			Printer Friendly Version																							
Student Portal Home Calendar Student Directory Document Tracking Job Search			My Housing Room Assignment 1/16/2010 To 6/1/2010 Classroom for lecture activities Campus: North Building: Bartlett Hall Room: BART -115-A 1 Lake Drive Ozark Way Osage MO 11111																							
Administrative Services Course Offering Degree Audit Options Registration My Transcript My Schedule My Ledger My Financial Aid My Grades My Housing			Student Fee (Meal) Assignment 1/16/2010 To 6/1/2010 Fees for Student (Meal) Assignment <table border="1"> <thead> <tr> <th>Fee Name</th> <th>Amount</th> <th>Transaction Date</th> </tr> </thead> <tbody> <tr> <td>AAA</td> <td>\$20.00</td> <td>1/16/2010</td> </tr> </tbody> </table> Total: \$20.00			Fee Name	Amount	Transaction Date	AAA	\$20.00	1/16/2010															
Fee Name	Amount	Transaction Date																								
AAA	\$20.00	1/16/2010																								
Course Management My Courses			Roommates 1/16/2010 To 6/1/2010 Wann, Emily 2 Smoke Screen Pass tamecula, CA 90210 (555) 568-8954 snowball@emilly.com																							
Powered By 			Room Fees for Assignment <table border="1"> <thead> <tr> <th>Fee Name</th> <th>Amount</th> <th>Transaction Date</th> </tr> </thead> <tbody> <tr> <td>Housing Standard Fee</td> <td>\$500.00</td> <td>1/16/2010</td> </tr> <tr> <td>Meals</td> <td>\$270.00</td> <td>1/16/2010</td> </tr> <tr> <td>Housing Standard Fee</td> <td>\$500.00</td> <td>2/16/2010</td> </tr> <tr> <td>Housing Standard Fee</td> <td>\$500.00</td> <td>3/16/2010</td> </tr> <tr> <td>Housing Standard Fee</td> <td>\$500.00</td> <td>4/16/2010</td> </tr> <tr> <td>Housing Standard Fee</td> <td>\$500.00</td> <td>5/16/2010</td> </tr> </tbody> </table> Total: \$2,770.00			Fee Name	Amount	Transaction Date	Housing Standard Fee	\$500.00	1/16/2010	Meals	\$270.00	1/16/2010	Housing Standard Fee	\$500.00	2/16/2010	Housing Standard Fee	\$500.00	3/16/2010	Housing Standard Fee	\$500.00	4/16/2010	Housing Standard Fee	\$500.00	5/16/2010
Fee Name	Amount	Transaction Date																								
Housing Standard Fee	\$500.00	1/16/2010																								
Meals	\$270.00	1/16/2010																								
Housing Standard Fee	\$500.00	2/16/2010																								
Housing Standard Fee	\$500.00	3/16/2010																								
Housing Standard Fee	\$500.00	4/16/2010																								
Housing Standard Fee	\$500.00	5/16/2010																								
Course Management My Courses			Student Fee (Meal) Assignment 1/16/2010 To 6/1/2010 Fees for Student (Meal) Assignment <table border="1"> <thead> <tr> <th>Fee Name</th> <th>Amount</th> <th>Transaction Date</th> </tr> </thead> <tbody> <tr> <td>AAA1</td> <td>\$30.00</td> <td>1/16/2010</td> </tr> </tbody> </table> Total: \$30.00			Fee Name	Amount	Transaction Date	AAA1	\$30.00	1/16/2010															
Fee Name	Amount	Transaction Date																								
AAA1	\$30.00	1/16/2010																								

Figure 22: Housing

My Schedule

The Student Matrix Schedule displays a grid of scheduled classes. This graphical display will help when registering for additional classes. Students may elect to display waitlisted courses for both the web page and the printer-friendly page. Place a check next to **Show wait-listed classes?** to also display any courses for which the student is on the waitlist, including the position in the wait list that the student holds.



Note: By default, the grid will only display Saturday and Sunday in the Matrix display if a course registered for meets on one of those days. Both days will display if either day has a schedule.

My Schedule

Show wait-listed classes?

Matrix Display

Start Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10:00 PM			CERAMICS	CERAMICS	CERAMICS	CERAMICS	CERAMICS

Course Schedule

Dept	Crs ID	Type	Section	Course Name	Instructor	Days	Room	Time	Credits
ART	161		01	CERAMICS	Lee, Russ	TWRFS	BRNGR-205	10:00 PM - 10:30 PM	3

Total Credits: 3

You are on a Waitlist for the Following Courses:

Waitlist Courses

Course ID	Course Name	Instructor	Days	Time	Wait Order
BIO10401	GENERAL BIOLOGY	Staff	N/A	TB/A - TB/A	1/1

Figure 23: Student Matrix Schedule

Document Tracking

Students can view a list of documents that are required to be provided to the institution and the status of each document. The list is compiled from all modules with Document Tracking. Click the **IMG** link to view the document. Right-click the **IMG** link and choose **Save As** to save the document. Documents that a student would find helpful or are required reading can also be made available to them via My Documents, such as a student handbook or campus directory.

My Documents Include Completed Items?

Image	Department	Date	Document	Description	Document Status	Completion Date
IMG	ADMISSIONS	10/12/2006	ADM-ACT SCORES	ACT Scores	COMPLETE	5/11/2007
	ADMISSIONS	10/10/2006	ADM-ACT SCORES	ACT Scores	INCOMPLETE	
	ADMISSIONS	10/10/2006	ADM-COL TRANSCRIPT	College Transcript	INCOMPLETE	

Depending on the image, you may have to have a plug-in installed on your browser in order to see the image in a browser. To save image document to your hard drive, right click on IMG and select -Save Target as-.

Figure 24: Document Tracking List

My Transcript

Unofficial transcripts may be viewed and printed from the Student Portal by clicking the **My Transcript** link. If a student has a Business hold on which Stop Transcript is indicated, the student will not be able to access Transcripts. A message will display indicating that a hold is preventing viewing of the transcript. In order for the My Transcript link to display for eligible students, the **Show Unofficial Transcript in student portal** field must be checked in **CAMS Manager >CAMS Portal >Portal Configuration** window, **Student/Fac** tab.

Unofficial Transcript						Printer Friendly Version	
Student Portal Unofficial Transcript							
Major(s) Accounting				GPA Group: 1st Year		Birth Date: 7/12/1984	
Term: FA-08							
Course	Course Name	Credits	Grade	Category	Repeat		
AR160LEC	ART HISTORY I	3.00	B	Curriculum No			
	Attempted	Earned	GPA Hours	Grade Points	GPA		
Term	3.00	3.00	3.00	9.00	3.00		
Cumulative	3.00	3.00	3.00	9.00	3.00		
Term: SP-09							
Course	Course Name	Credits	Grade	Category	Repeat		
AAA123LEC	AAA Test Course	3.00	A	Curriculum No			
ACC101Lec	Basic Accounting Principles	3.00		Curriculum No		evaluation required before grade can be released.	
BTE-1101LEC	Basic English Tutorial	3.00	C	Curriculum No			
BTM-1101LEC	Basic Math Tutorial	3.00	A	Curriculum No			
BTS-1101LEC	Basic Science Tutorial	3.00	B	Curriculum No			
Complete course evaluation in order to view summary							

Figure 25: My Transcript page



Note: Term and Cumulative GPAs will not be displayed if a course evaluation is missing for the term and GPA Grouping. Subsequent terms in that GPA Group will also not be displayed until all course evaluations are completed.

Student Directory

The student directory displays only those students who have the option “**Show on Directory**” in CAMS Enterprise set to **Yes**. Only the current term displays, unless the **Include all terms** option is selected. Click the email link to open an email message with the email address populated in the To field of the message.

Student Directory			
[A] [B] [C] [D] [E] [F] [G] [H] [I] [J] [K] [L] [M] [N] [O] [P] [Q] [R] [S] [T] [U] [V] [W] [X] [Y] [Z]			
<input type="checkbox"/> Include all terms?			
Name	Address	Phone	Email
Mars, Russ	20 White Ct Ballwin, MO 63011	636668899	student@threerivers-cams.com
Marselle, Merry	23 White Rd Ballwin, MO 63011		student@threerivers-cams.com
marsh, geoff	30 White St Ballwin, MO 63011	636363635	russH@threerivers-cams.com
Marsi, Mary	2234 Sommers Rd .	(636) 536-6464	student@threerivers-cams.com
Marsille, Mickie	Unk .		student@threerivers-cams.com
Marston, Markl Jay	2903 Red Rd Ballwin, MO 63011	6366366363	student@threerivers-cams.com
Marsy, Levon	203 White Rd Ballwin, MO 63011		student@threerivers-cams.com
McCammon, Staci D	123 North Main Valley Park, MO 63088	123-888-9987	student@threerivers-cams.com
Miller, J. Scott	1234 Main Street Western, MO 64444	(314) 469-96	student@threerivers-cams.com
Miller, Le Ann Helfrich G	C/O Three Rivers Systems, Inc. 36 Four Season Chesterfield, MO 63017	(314) 469-96	student@threerivers-cams.com

Figure 26: Student Directory



Note: Students must have an Address Type such as that set in the Portal’s global.asa file in the **Application.Value("strAddressType")** line.

Edit Profile

Personal information, address information, email, and website links can be changed here and will be updated in CAMS Enterprise as well. The information that displays is associated with the address type that is used for the portals.

Personal Information

Local Address Information

Address 1

Address 2

Address 3

City

State

Zip

Email

Local Phone

Work Phone

Placement Information to be viewed by potential employers

Potential employers *cannot* view your placement information until authorized by career services.

Personal web site [View](#)

Resume URL [View](#)

Additional URL [View](#)


Hide personal web links from employers

Figure 27: Personal Information

Degree Information

Degree Information displays all courses that are required or optional for a specific degree program. The Revision Term (typically based on the course catalog beginning and ending terms) is selected and degrees offered during the selected Revision Term display.

Click the detail link of a degree to display requirements necessary to complete it. The figure below shows only a portion of the displayed information.



Degree Audit

[Back to select degree](#)

Bachelor of Science Accounting 120 Credits Min GPA 2.00.

Requirement: Science Requirement
Min Credit Req: 6.00 Min Requirement GPA: 2.00
Biology Group

Group required= Yes Group Credits Required 6 Minimum GPA 4

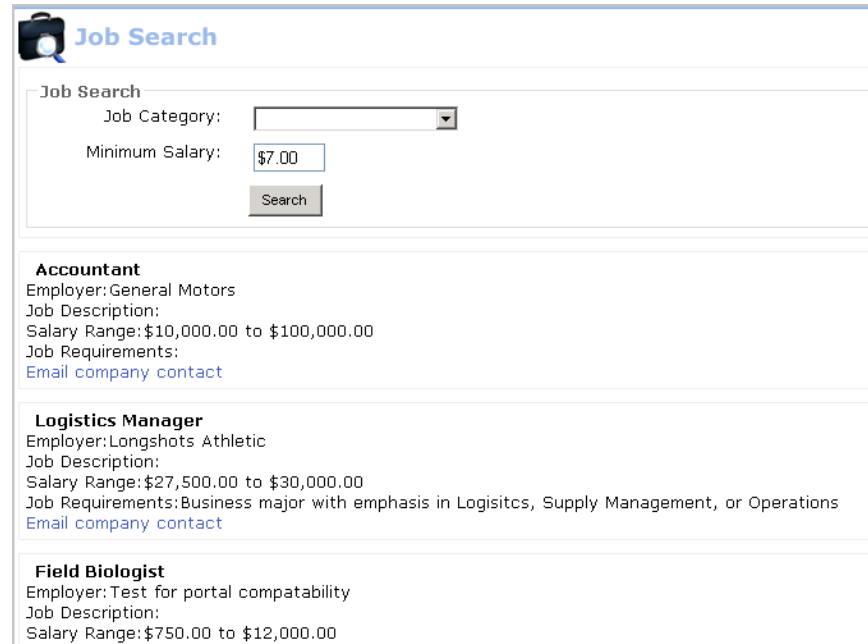
Required	Credits Apply	Transfer Apply	Equivalent Apply	Prereq Required	Course	Credits	Course Title
No	Yes	Yes	Yes	Yes	BIO221LEC	2	NUTRITION
No	Yes	Yes	Yes	Yes	BIO227LEC	4	HUMAN ANAT & PHYSIOL I
No	Yes	Yes	Yes	Yes	BIO228LEC	4	HUMAN ANAT & PHYSIO II
No	Yes	Yes	Yes	Yes	BIO253	4	MICROBIOLOGY
No	Yes	Yes	Yes	Yes	BIO282	3	HUMAN ANAT & PHYSIOL I

Figure 28: Portion of degree detail

Job Search

Job Search will allow job searches for current job openings which meet specific criteria. Searches can be filtered by type, salary, and availability.

Jobs are created in the Placement module of CAMS Enterprise.



The screenshot shows a web interface titled "Job Search". It features a search form with a "Job Category" dropdown menu and a "Minimum Salary" input field set to "\$7.00". A "Search" button is located below the form. Below the search form, there are three job listings:

- Accountant**
Employer: General Motors
Job Description:
Salary Range: \$10,000.00 to \$100,000.00
Job Requirements:
[Email company contact](#)
- Logistics Manager**
Employer: Longshots Athletic
Job Description:
Salary Range: \$27,500.00 to \$30,000.00
Job Requirements: Business major with emphasis in Logistics, Supply Management, or Operations
[Email company contact](#)
- Field Biologist**
Employer: Test for portal compatibility
Job Description:
Salary Range: \$750.00 to \$12,000.00

Figure 29: Job Search

Course Registration

Online registration is accessed via the **Registration** link of the Navigation bar. The Unofficial Registration page provides course filter search options in order to display only desired courses, pending courses, and optionally, completed courses.

Any pop-up blockers must be turned off when accessing the Student Portal Registration. When first logging in, if pop-up blocking is enabled a message will display indicating that pop-ups are blocked and to disable them. This message will display again when students click the Registration link. If all pop-up blockers are not turned off, Registration will be cancelled.

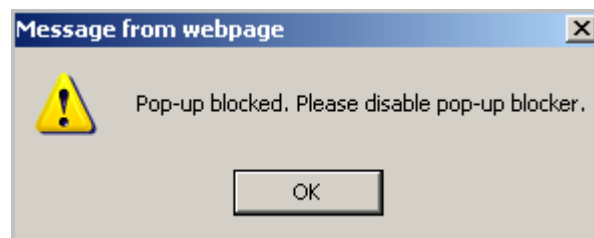


Figure 30: Pop-up blocker enabled



If a Business Hold, with Stop Online Registration option checked, has been applied to a student record, the student will not be able to access Registration through the Portal. A message will display on the Portal indicating that a business hold is preventing registration.

Step-By-Step: Register For a Class

1. Click **Registration** on the menu. The Unofficial Registration page opens with the student’s current schedule displayed at the top of the page. Unofficially registered courses may be dropped by selecting the checkbox next to the appropriate class. A course labeled **Not Allowed** cannot be dropped from the portal and must be dropped by the Registrar. Courses available for registration are displayed in the lower portion of the page. The portal compares the student’s transcripts against the course offering, and if pre-requisites for a course have not been met, the course will not display. If a waiting list is available, the student may put themselves on it by registering for the course.

Unofficial Registration

Registration for multiple sections of the same courses is allowed. Cancel Process Registration
 You are allowed to take a maximum of 18.99 credit hours this term.
 You may add yourself to the waitlist for courses that are full or already have a waitlist.

Show Academic Information

Show Filter

Show Pending Courses

This is your current schedule for the SP-11 term

Drop	Audit	Course ID	Course Name	Credits	Instructor	Days	Time	Date
Not Allowed		ALG101LEC	College Algebra	3	Lee, Russ	N/A	N/A - N/A	Weekly
<input type="checkbox"/>		AE165LEC02	ORAL & WRITTEN COMP/INT'L. STUDENTS	3	Staff	N/A	N/A - N/A	Weekly

Current Offering for Term: SP-11

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | Next

MANAGERIAL ACCOUNTING [AC221L00002] 0 seats left [Class is full] + Book List Start-End Dates: 1/16/1994 - 2/25/1994

	Instructor	Credits	Campus	Room	Days	Date	Time
<input type="checkbox"/> Waitlist	Allen, Thomas T	3	Main	N/A-0	N/A	Weekly	N/A - N/A
	Arnold, William	3	Main	N/A-0	N/A	Weekly	N/A - N/A
	Dracula, Count	3	Main	N/A-0	N/A	Weekly	N/A - N/A

MANAGERIAL ACCOUNTING [AC221L01] 99 seats left + Book List Start-End Dates: 1/16/2011 - 5/27/2011

	Instructor	Credits	Campus	Room	Days	Date	Time
<input type="checkbox"/> Credit	Staff	3	Main	N/A	N/A	Weekly	N/A - N/A
<input type="checkbox"/> Audit							

Figure 31: Unofficial Registration

2. Click **Show Academic Information** to display Advisor, Major, and Minor. This information is pulled from the Status Record for the term for which the student is logged into the portal. Information will not display if a Status Record for the term does not exist.

3. Click **Show Filter** to expand the Course ID Filter section.

Figure 32: Course ID Filter

Selecting **Class Summary Only** will display only the course number and course name of each class without any times, rooms or instructor details.

Selecting **Completed Courses** will display a list of the student’s completed courses and will assist in course selection.

Students may or may not see Credit and/or Audit checkboxes and other codes, which define whether they can register for the class or not.

Courses a student is qualified to register for credit have Credit check boxes. If the “Waitlist” code is next to the check box, the student can put themselves on the wait list for the course. Students may register for one section of a course and put themselves on the waitlist for a different section. Credits associated with a waitlisted course do not count towards the maximum allowed hours for registration. If a seat becomes available, only the registrar can determine who on the wait list will be registered for the course

Other codes the student may see:

- PreReq – Prerequisite has not been met.
- DegAudit – the course is not in the student’s degree audit as remaining.
- Class is Full – The course is full.
- Reg – The student is already registered for the course.
- FacAppReq –The Instructor’s permission is required. Only the Registrar can register this course.
- Last Add – The date is past the date this course may be registered.

Unofficial Registration

Registration for multiple sections of the same courses is not allowed. You may add yourself to the waitlist for courses that are full or already have a waitlist. Cancel Process Registration

[Show Academic Information](#)

[Show Filter](#)

[Hide Pending Courses](#)

Pending Additions to Your Schedule

Course ID	Registration Type
AC221L02C	Credit
AE160LEC01C	Credit

This is your current schedule for the Fall 2008 term

Drop	Audit	Course ID	Course Name	Credits	Instructor	Days	Time
<input type="checkbox"/>		AR155LEC01	ART APPRECIATION	3	Welds, Dennis	N/A	0:00 AM - 0:00 AM

Figure 33: Filtered Courses window

Click the course link to open a pop-up window with further details such as Co-Requisites, Pre-requisites, and Equivalent.

Upon processing registration, if student is not registered for a required corequisite course, a warning prompt will appear and registration cannot continue until the corequisite course is selected. If the student has already met a corequisite in a previous term, a notice will display indicating the corequisite has already been met. A warning prompt will also display when dropping a course that is needed as a corequisite.

Once a student has unofficially registered for classes they will see the **Unofficial Registration Checkout** page with their schedule including any waitlisted courses.

Students can then print their schedule by clicking the printer icon. As long as the registered class remains unofficial the student may drop it at any time. Only the registrar can authorize unofficial classes.



Note: Students may audit classes they do not qualify to take for credit because they do not meet prerequisites or degree audit requirements.

Unofficial Registration Checkout

Current Schedule for the Fall 2008 term

Course ID	Course Name	Instructor	Days	Time
AE160LEC01	AMERICAN ENGLISH FOR INTERNATIONAL STUDENTS	Staff	N/A	-

You are on a waitlist for the following courses:

Course ID	Course Name	Instructor	Days	Time
AC221L01	MANAGERIAL ACCOUNTING	Guzzo, Anthony Maliszewski, Stephen	M	12:00 PM - 02:00 PM 12:00 PM - 02:00 PM

**Note: Waitlist courses will not show on a schedule.

Figure 34: Registered Classes

Managerial Accounting [AC221LEC] 25 seats left - [Book List](#)

Book List

ISBN	Book Cost	Title	Publisher	Publisher Phone	Author	Copyright	Required
1. 978-0-8352-4686-6	\$29.95	Accounting Basics	McGraw-Hill	314-555-1212	Smith	07/21/2009	Yes
Total Book Cost:		\$29.95					

FacAppReq	Instructor	Credits	Campus	Room	Days	Time
	Lee, Russ	3	Main	N/A-0	M	10:00 AM - 10:45 AM

GAAP overview [AC250lec01] 28 seats left - [Book List](#)

There are no books for this course at this time.

Figure 35: Book List drop-down

Click the **Book List** link to display a drop-down list of books designated for this course.

When registering courses that utilize relative start dates, such as a 30 day course within a 4 month term, clicking **Process Registration** will present students with an additional screen where they may choose the **Start Date** for these courses. The **End Date** will calculate automatically according to the length of the course. You must adhere to the Restriction Information displayed for each course when choosing the Start Date. No registration changes are saved at this point. All registration changes will save upon clicking **Save Registration** on this screen or you may click **Cancel Registration** to cancel all changes made in this session.

Student Portal Registration Relative Start Date Selection Page

Start Dates are shown as estimates based upon our default number of days required to attain your course materials. You may change the start date of each course but the start date must adhere to the restriction information displayed below the class.

Relative Start Date Courses					
Course ID	Course Title	Start Date*	End Date		
AE165LEC02	ORAL & WRITTEN COMP/INT'L. STUDENTS	1/16/2011	2/15/2011		
Restriction Information		Term Start Date	Term End Date	Earliest Start Date	Max Start Date
		1/16/2011	5/27/2011	1/16/2011	4/27/2011

Save Registration Cancel Registration

NOTE: Registration changes have not yet been saved. Cancelling registration at this point cancels all changes made in this session.

Figure 36: Relative Start Date Selection page

Portal News

Institution news items and announcements display in the portals. Items are created in **CAMS Manager >CAMS Portal >Portal News**. Instructions to set up news items are available in the CAMS Manager PDF file and in CAMS Enterprise online help.

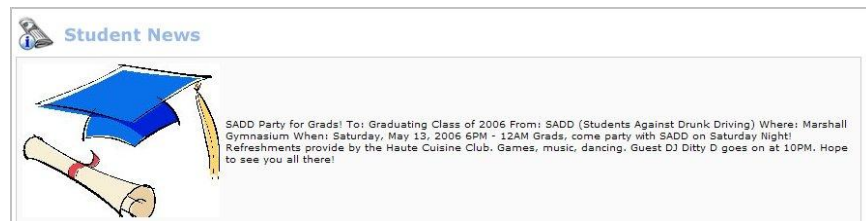


Figure 37: Portal News

Customization



The source code is provided with the Student Portal. The source code is customizable by the institution. Because of this, updates from Three Rivers Systems, Inc are never automatically applied so as not to overwrite any existing code base or web pages. It is up to the institution to decide how and when, if at all, to apply the updates.

Registered Classes

Once a student has registered for classes, the list of classes displays when selecting **Course Management > My Courses**. The students can access the course content that the instructor has set up by clicking the hyperlink next to the course. Registered classes are also available by clicking the hyperlink for a course on the Home page.

My Courses						
List of Courses You Are Currently Registered						
	Dept	ID	Type	Section	CourseName	Credits
select	ACL	101			Anita QA Test 1	3
select	ACL	102			Anita QA Test 2	3
select	AR	161	LEC	01	ART HISTORY II	3
select	ART	161		01	CERAMICS	3
select	BUS	364		01	OPERATIONS MANAGEMENT	3
select	PE	101			Scuba Diving Beginners	3

Figure 38: My Courses Info for Registered Classes

There are several areas available to the student. Some areas may not be available if the instructor has not enabled them.

Course Information

This area displays additional information that an instructor wants students to see but is not necessary to be displayed under course announcements.

Scuba Diving Beginners[PE101]			
My Courses > Course Options > Course Information			
Course Information			
Subject	Name	Description	Date and Time
Miscellaneous	Learning to Hold your breath	Class members will learn to hold their breath for 5 minutes.	9/15/2009 1:19:11 PM

Figure 39: Course Information

Course Announcements

Announcements the instructor feels are important for students to see are displayed on the main course page.

Scuba Diving Beginners[PE101]
My Courses > Course Options > Course Announcements
<p>1 . Welcome to the wonderful world of diving I hope you are prepared to have a wonderful semester at sea.</p>

Figure 40: Course Announcements

Course Documents

The Course Documents section allows the student to download or view any documents or files that the instructor has uploaded.

Scuba Diving Beginners[PE101]		
My Courses > Course Options > Course Documents		
Course Documents		
Document Type	Document Name	Description
_Unassigned	Blue hills.jpg	
_Unassigned	Testfor19899.zip	
Resources	Testfor19899.zip	

Figure 41: Course Documents

Clicking the **file name** link displays the associated file. The student must have the appropriate software installed for each file type. Students may right-click on the file name link and choose **Save As** to save the file.

Course Hyperlinks

The instructor may have other websites or documents that are helpful or important to the students. A list of those links is available from this location.

Computer Electronics Basics[CEN101LEC01]	
My Courses > Course Options > Course Hyperlinks	
Course Hyperlinks	
Course Link	Description
Google Search Engine	Google Search Engine
Online Encyclopedia	Online Encyclopedia
Online Dictionary	Online Dictionary

Figure 42: Course External Links

Faculty Contact Information

The instructor’s availability and contact information are displayed here.

Faculty Contact Info	
Computer Hardware Basics [CEN101LEC01]	
M (8:00:00 am-8:50:00 am)	
Instructor Dennis	(Dennis)
Welds:	
Office Location:	Admin Building Rm. 101
Office Hours:	9 am to 5 pm except during posted class hours
Work Phone:	Work Phone not available.
Email:	Email not available.
Personal Link:	http://www.google.com
Notes:	No notes on file.

Figure 43: Instructor Contact Information

Text Book Information

Textbooks for the class are displayed here. This is a list of all the required textbooks.

Scuba Diving Beginners[PE101]					
My Courses > Course Options > Course Textbooks					
Book Listing					
Book Title	Author	Publisher	ISBN	Required	Cost
1 . The mystery of the deep blue	Bob Diver		7584	Yes	\$50.00

Figure 44: Course Text Books



Discussion Forums

Note: The following Discussion Group information refers to the default style Discussion Groups. If your institution has enabled the Forum Portals which will open in a new window upon clicking the Discussion Forum link, please refer to the Forum Portals.pdf document.

If an instructor has enabled this section and created a discussion group students will be able to post messages related to the topic and respond to other student’s posts.

 **Discussion Forums**

Computer Hardware Basics [GEN101LEC01]

Search the forums for a keyword:

 [Anything Goes](#) -- Keep it civil please [Copy](#) (0 messages)

 [Homework Discussion](#) -- Discuss homework assignments here. [Copy](#) (1 messages)

Figure 45: Discussion Forum

Students may copy the content of the discussion forum. An email will be sent with the information. If the student does not have an email address in the **E-mail 1** field of the address type used in the Student Portal the student will receive an error message and must update his personal information.

Email

Students may email other students in the class or a group of students in the class. A student can compose an email but will never see any other student's email address. If more than one student was selected each student recipient will receive their own email with no other student's email address on the email.

If the sending student does not have an email address in the **E-mail 1** field of the address type used in the Student Portal the student will receive an error message and must update his personal information.

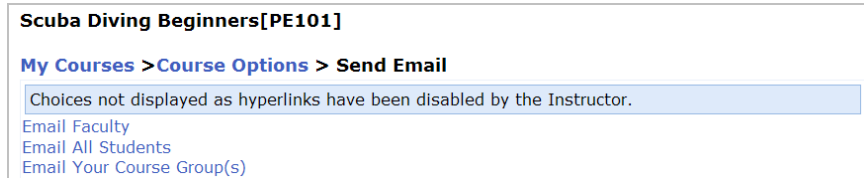


Figure 46: Email Selection screen

Assignments

There are three options under assignments, Upload Documents, View Graded Documents, View Assignments and Grades.

Upload Documents

If an instructor permits the uploading of course assignments students can upload their completed assignment using either the original electronic version of their assignment, such as a Word document or a scanned image.



Step-By-Step: Upload an Assignment Document

1. Click **Upload Documents**. A list of assignments displays.

Computer Hardware Troubleshooting[CEN102LEC01]

My Courses >Course Options > Upload Documents

Allow popups in your browser in order to view documents. Right click and select save target as from view link to save documents to your local hard drive.

Due Date	Assignment Description	Total Points	Category	Upload
11/6/2011	Homework 1	100	Homework	Upload Document - Extension Allowed
11/20/2011	Final	100	Final Exam	Document upload not available.
11/20/2011	Homework 2	100	Homework	Upload Document

Documents for Homework 2	Size (KB)	Insert date	Update date	View	Edit Options
Homework 2.doc	19.5	11/18/2011 12:10:43 PM		View	Graded (Cannot edit) Graded (Cannot delete)

11/26/2011	Homework 3	100	Homework	Upload Document
------------	------------	-----	----------	-----------------

Figure 47: Upload Assignment

Click **Upload Document** for the desired assignment.

Scuba Diving Beginners[PE101]

My Courses >Course Options > Select Document to Upload

Homework #2
11/2/2009
100 Total points

Figure 48: Browse to Assignment

2. Click **Browse** and navigate to the completed assignment. Any electronic document can be uploaded, such as MS Word, text file, or scanned image of the assignment. Select the document and then click **Upload Document**.

The uploaded assignment is listed. The **Insert Date** displays the date and time that the assignment was uploaded, which can be used to verify if an assignment was turned in on time.

Document uploads for assignments that are past the Due Date are not allowed unless the instructor enables an extension for uploads. If an extension has been allowed, the upload link will display **Upload Document – Extension Allowed**.

Computer Hardware Troubleshooting[CEN102LEC01]

My Courses >Course Options > Upload Documents

Allow popups in your browser in order to view documents. Right click and select save target as from view link to save documents to your local hard drive.

Due Date	Assignment Description	Total Points	Category	Upload
11/6/2011	Homework 1	100	Homework	Upload Document - Extension Allowed
11/20/2011	Final	100	Final Exam	Document upload not available.
11/20/2011	Homework 2	100	Homework	Upload Document

Figure 49: Upload Document Extension Allowed

The uploaded assignment can be edited or deleted until the instructor grades the assignment. Once an assignment is graded the student will only be able to view the latest version of their uploaded assignment.

View Grades Documents

An instructor can upload a graded assignment for the student to view.

Assignment Date	Comment	Total Points	Category
8/21/2007	Reading Week 1	100	Readings

Graded Documents for Reading Week 1	Size (KB)	Comment	Insert date	View
Style-Guide.doc orig doc- Countries_for_CE.xls	23.5	Good work.	8/14/2007 6:08:23 PM	view
4/1/2007		Final Exam		Final Exam
2/18/2007		Mid Term		Mid Term
2/15/2007		Test 3		Tests
2/5/2007		Test 2		Tests
1/29/2007		Test 1		Tests
5/5/2005		Test Test		Tests

Figure 50: View Graded Assignment

This is a separate version of the student’s uploaded assignment, which allows the student to see their version and the instructor’s graded version at the same time.

View Assignments and Grades

If the instructor permits, students may view their grades for their assignment. If enabled, the student will also be able to see their current letter and numeric grade for all graded assignments.

Computer Electronics Basics [CEN101LEC01]

My Courses > Course Options > Student Assignment Grade Details [Printer Friendly](#)

Garland, Brian ()

Assignment details for Computer Electronics Basics [CEN101LEC01] as of 9/13/2011 10:17:12 AM

Homework
Weight in Total Grade : 50 %
Drops allowed (*): 0

Due Date	Description	Original Score	Adj Score %	Letter Grade	Status	Comment	Calculated: Pts Earned / Total Pts
8/5/2011	Homework Week 1	95.000	95.000	A			95.000 / 100.000
8/12/2011	Homework Week 2	100.000	100.000	A+			100.000 / 100.000
8/19/2011	Homework Week 3	96.000	96.000	A			96.000 / 100.000
8/26/2011	Homework Week 4					Instructor has not released the grade.	

Figure 51: Assignments and Grades

Click the Printer Friendly link to open a page that can be sent to your default printer.

Student Attendance

If the instructor permits, students may view attendance for the course. Students may view an overview of their attendance in the course, or click on the specific attendance type to see the detail for just that type.

Student Attendance	
Scuba Diving Beginners[PE101]	
My Courses > Course Options > Student Attendance	
Student Attendance Summary	
Status	Number of Occurrences
	0
Absent	2
Excused	2
Holiday	2
Last Day	1
Late	1
Left Early	1
Other	2
Present	0
Tardy	1
All	12
Student Attendance Detail	
Attendance Date	Status
8/15/2005	Absent
8/22/2005	Excused
8/29/2005	Last Day
9/5/2005	Holiday
9/12/2005	Late
9/19/2005	Tardy
9/26/2005	Other
10/3/2005	Left Early
10/10/2005	Holiday
10/17/2005	Excused
10/24/2005	Absent
10/31/2005	Other

Figure 52: Assignments and Grades

Index

Accept Award	11	Home Page	8
Announcements	27	Job Search	22
Assignment Grades	32, 33	Ledger	12
Assignments	30	Logging In	6
Audit, Degree	14	Login	4
Billing	12	Matrix Schedule	17
Book List	11, 26	My Documents	17
Calendar	8	My Transcript	18
Change Password	5	Navigating	8
Class Registration	22	Online Payment	13
Class Summary Only	24	Password	5
Completed Courses	24	Pay Online	13
Course Announcements	27	Payment Options	13
Course Documents	28	Personal Information	20
Course Evaluation	16	Portal News	26
Course Information	27	Pre-Bill	12
Course Offering	9	Previous Ledger Balance	12
Course Registration	22	Registered Classes	27
Course Web Information	27	Registering	22
Credit Card Options	13	Registration Course Codes	24
Customization	26	Schedule	17
Decline Award	11	Step-By-Step	
Degree		Filter For Classes In Course Offering	10
Audit	14	Forgot Password	5
Information	21	Pay Online	13
Detailed Degree Audit	14	Register For A Class	23
Discussion Forums	29	Student Login	6
Documents	28	Upload an Assignment Document	31
Documents Upload	30	View a Student's Degree Audit	14
Drop Not Allowed	23	Student Directory	19
Email Students	30	Student Portal	4
External Links	28	Text Book Information	29
Faculty Contact Information	28	Transcript view	18
Filter Course Offering	9	Unofficial Registration	23
Filter Registration Courses	9	Upload Document Extension Allowed	31
Financial Aid	11	Upload Documents	30
Graded Documents View	32	View Graded Documents	32
Grades	16	Wait-Listed Courses	17, 25
Grades For Assignments	32, 33		