



APPLICATION FORM FOR DEGREE CANDIDATES

INSTRUCTIONS

PLEASE TYPE OR PRINT CLEARLY (use of capital letters is preferred for legibility). For our online application, please visit www.ants.edu/admissions.

Return completed, signed form and all supporting documents (postmarked on or before the deadline date) to:

Office of Admissions & Recruitment
 Andover Newton Theological School
 210 Herrick Road
 Newton Centre, MA 02459-2243 USA

Optional:
 insert
 passport-
 style photo
 here

I. DEGREE PROGRAM

A. To which program are you applying? (Choose only one.)

- Master of Arts in Religious Education (M.A.R.E.)
 Master of Arts (Theological Studies)
 Doctor of Ministry (D.Min.) Traditional
 Master of Arts (Theological Research)
 Master of Divinity (M.Div.)
 Doctor of Ministry (D.Min.) Intensive
 With Advanced Standing (STM equivalent)

B. What is your anticipated enrollment status? (Choose only one.)

- Full time
 Part time

C. When do you plan to begin studies? (Choose only one.)

- Beginning Fall Term: 20__
 Beginning Winter Term: 20__
 Beginning Spring Term: 20__
 Beginning Summer Term: 20__

II. PERSONAL INFORMATION

Applicant's last (family) name:

First (given) name:

Middle name:

Former Name:

Dates used:

Date of Birth (month/day/year):

Social Security Number:

Country of Citizenship:

Country of Birth:

If you are not a U.S. citizen or permanent resident, please complete our International application.

Note: Individuals with an Alien Registration Card ("green card") from the US Department of Homeland Security must use this domestic application and provide a photocopy of the card to the Admissions Office. If admitted, students must present the original Alien Registration Card to the Admissions Office in person prior to matriculation.

Are you a veteran of or currently serving in the United States armed forces? Yes No

All applicants to Andover Newton are subject to a criminal behavior and sexual misconduct check to be conducted by a duly authorized agent of the school. You have the right to request a report listing the nature and substance of all information the school obtains during this check, including sources of information, and you may also request a list of the recipients of any reports about you which the school's third-party investigator has previously furnished within the two year period preceding your request.

Have you ever been convicted of a felony? Yes No

If yes, please provide details: _____

CONTACT INFORMATION (valid until _____ date)

Please check box to indicate preferred contact method

CURRENT ADDRESS (Number & Street, City, State, Postal Code, Country):

Evening Telephone (including area code): Daytime:

Cell Phone: Email:

PERMANENT ADDRESS (Number & Street, City, State, Postal Code, Country) (if different from above):

Telephone (including area code):

III. DENOMINATIONAL AND CHURCH MEMBERSHIP

Denomination with which you are affiliated:
(Please be explicit – e.g. ABC, not Baptist; ELCA, not Lutheran)

Name of Church:

Are you currently attending this church? Yes No Comment:

Church Address (Number & Street, City, State, Postal Code, Country):

Name of Pastor: Is your pastor an Andover Newton graduate? Yes No

Are you Ordained? _____ Licensed? _____ Preparing for Ordination? _____
Year Year Year

If yes to any of the above, under what local association, conference, diocese or presbytery?

Describe any service you have done for a church, denomination, or religious agency, including the nature of the work, length of service, and whether it was volunteer or paid work.

IV. ACADEMIC RECORD

For all colleges, universities, and graduate schools attended, please list: dates attended, name and location, degree, date degree received or expected (if any). Official transcripts of university-level school work (both undergraduate and graduate) are required. Transcripts must come to the Admissions Office directly from the issuing institution: student-issued copies are not acceptable.

Do you hold a bachelor's degree? Yes No

Dates Attended

Name and Location of School

Degree & Year Received/Expected

Are you currently attending another theological school? Yes No School Name:

Have you previously applied for admission to Andover Newton? Yes No

If yes, for what program did you apply?

Date applied:

Have you previously enrolled at Andover Newton? Yes No

If yes, please list dates attended, and degree earned (if any) :

V. LETTERS OF RECOMMENDATION

Please list the names, titles and addresses of three people who will write recommendations for you. These should be individuals in a position to evaluate your personal character, leadership potential and academic performance. All M.Div. and D. Min. candidates must include at least one recommendation from a pastor, church official, or representative leader in a community of faith. Other recommendations may be submitted by co-workers, employees, faculty or fellow church members. Recent college graduates should provide a recommendation from a dean or faculty member. Transfer students must obtain a letter of good standing from their current school's Registrar.

1.

2.

3.

VI. WORK EXPERIENCE

Please list present position first. If you wish, you may attach a separate sheet of paper or current resume detailing your employment experience. Please include dates of employment, title, institution, location, and nature of work. If listing part-time work, please indicate average hours per week.

VII. FULL TIME VOLUNTEER EXPERIENCE

If you have completed a year or more of full time volunteer work you may qualify for one of our partnership programs. Please list the most recent position first. Please include dates of volunteer employment, title, institution and location, and nature of work. If you wish, you may send your resume or a separate document detailing your experience to the Admissions Office at admissions@ants.edu. If your experience qualifies, you may need to submit an additional document from the nonprofit organization.

VIII. EMPLOYMENT, COMMUNITY OR ACADEMIC HONORS

Please list honors received such as merit awards, honor societies, "Teacher of the Year," etc.

IX. COMMUNITY OR EXTRACURRICULAR ACTIVITIES

Please list all activities in order of importance to you, indicating major leadership positions held.

X. PERSONAL REFLECTIONS

Provide essays as specified for the degree program to which you are applying. Typed, double-spaced submissions are preferred.

A. M. Div Applicants – One document is required: a personal statement.

1. Please provide a personal statement about your journey of faith. Use the following three points as guidelines for a single cohesive essay, or as the points for three 'short answer' responses (1200–1500 words or 5–7 pages total).
 - a. Give a brief sketch of your faith journey describing your experience of church and the ministry to which you feel called. Please include your thoughts on the significance and role of the Church today.
 - b. Through the lens of your faith journey, please respond to a current, major political, social or religious issue and how it has affected the way that you experience your faith.
 - c. Given your reflection on the previous two points, how do you envision Andover Newton enhancing, participating in and/or informing your continued journey of faith?

B. All Master of Arts Applicants – Two documents are required: a personal statement and a writing sample.

1. Please submit a statement of 500 – 750 words describing your educational background, vocational goals, and reasons for applying for theological studies at Andover Newton.
2. Provide a writing sample of academic work, 500 – 1000 words in length. This paper may be on the topic of your choice, but should demonstrate your academic writing and analytical skills for graduate study. A portion of a previously-written academic paper is acceptable, as is an essay on a topic of interest to you.

C. D. Min. Applicants – Three documents are required: a personal statement, an essay on the focus of your research and a writing sample.

1. Please submit a statement of 1200 to 2500 words describing your educational background, professional experiences in ministry, and reasons for applying to the D.Min. program at Andover Newton Theological School. Your statement should include:
 - a. Your educational background with special attention to graduate theological studies you have completed.
 - b. Your professional experiences in ministry and ways in which those experiences have led you to apply to the D.Min. program.
 - c. Your academic, personal, and professional reasons for pursuing a D.Min. degree at Andover Newton Theological School at this time.
2. Andover Newton's Doctor of Ministry program addresses critical issues emerging from the church and seeks to provide meaningful responses for the church. Identify a critical issue in your ministry you plan to explore through a D.Min. program. In light of the issue you identify, describe the focus of the research you plan to pursue and how you plan to use the resources of Andover Newton Theological School. Give as much detail as you can, keeping in mind your ministry context and the interdisciplinary design of the D.Min. program.
3. Submit a writing sample of 2500 to 3000 words which demonstrates your academic and analytical skills for advanced graduate study, and your writing ability.

XI. SUPPLEMENTAL INFORMATION

This section is intended to provide flexibility for you to share information which we may not anticipate with standardized questions. If you wish, you may attach a separate sheet of paper detailing your responses.

A. You are welcome to provide additional materials which you believe will help the Admissions Committee to assess your level of preparation for studies here. Any materials provided will become the property of Andover Newton Theological School: the materials will be used for the sole purpose of evaluating your candidacy and will not be returned to you. Please list any additional materials you are sending here:

B. Is there any information we should know that might affect your fitness for ministry or for theological studies?

C. Is there anything else you would like to tell us?

XII. OPTIONAL INFORMATION

Your responses to the following questions will not be used to assess your qualifications for admission.

A. HOUSING

Will you be applying for on-campus housing?

- Yes, for full time residence for a total of ____ Adults (including you) + ____ Children
- Yes, as a commuter (single adults only, staying fewer than 4 nights per week)
- No

B. FINANCIAL RESOURCES

Will you be applying for financial aid from Andover Newton? Yes No

Are you eligible for tuition benefits through the Veterans Administration (GI bill?) ? Yes No

Does your employer offer a tuition assistance benefit? Yes No

If yes, please describe the benefits available to you for study at Andover Newton:

C. DEMOGRAPHIC INFORMATION

Andover Newton is committed to equal opportunity and seeks to create a diverse community of students, faculty and staff. Scholarships may be available for individuals from certain demographic groups. Ethnicity and racial identity questions on this application conform to U.S. Department of Education requirements for data collection and reporting.

ETHNIC IDENTITY: Please check one: Hispanic/Latino (of Spanish origin) not Hispanic/Latino

RACIAL IDENTITY(IES) :

Please check one or more:

- White American Indian or Alaska Native Asian
- Black or African American Native Hawaiian or Other Pacific Islander

GENDER:

D. ABOUT YOUR DECISION TO APPLY

Who or what influenced your choice of Andover Newton? (please check all that apply)

- Alumni (please list names) Current student (please list names)
- Friend (please list names) Staff (please list names)
- Faculty (please list names) Event (please list location, approx. date)
- Online (please list site/source) Publication (please list names)
- Other (please specify)

If you have been to the Andover Newton campus, please note the approximate dates:

_____ Campus Visit _____ Information Session _____ Open House _____ Conference on Ministries

To what other schools are you applying?

XIII. CERTIFICATION

The Admissions Committee can only consider completed applications received by (or preferably before) the application deadlines. A complete application includes 1) application form, 2) application fee, 3) official transcripts of all university work completed since high school 4) three recommendations, 5) required written components. All materials submitted in support of this application remain confidential and become part of the permanent record of the school. They are not returnable.

Disclaimer:

I certify under the penalties of perjury that the information set forth in this application is true and complete and is my own work. I understand that any misrepresentation or omission may be grounds for rejection of consideration for, or termination of, my student status.

I authorize Andover Newton Theological School and/or its agents to conduct inquiries regarding me and all statements I have set forth in this application and in any admissions interview which has or may be conducted. I also authorize all entities and persons, including but not limited to former employers, supervisors, educational institutions, law enforcement and other public agencies to respond to inquiries concerning me, to supply verification of the statements I have made, and to comment on and state opinions regarding my background and character. I hereby release them from all liability and responsibility arising from their responses, comments and statements.

I further authorize Andover Newton Theological School and its agents to share information and opinions about me gathered in connection with this application with appropriate faculty members and school officers.

If admitted, I agree to abide by Andover Newton Theological School's values, policies and procedures as outlined in the student handbook.

Date: _____ Signature: _____