



Office of Admissions & Recruitment
 210 Herrick Road, Newton Centre, MA 02459-2243 USA
 001-617-964-1100, x2430 • Fax 001-617-831-1630 • admissions@ants.edu

APPLICATION FORM FOR INTERNATIONAL CANDIDATES

INSTRUCTIONS

PLEASE TYPE OR PRINT CLEARLY (use of capital letters is preferred for legibility). For our online application, please visit www.ants.edu/admissions. Return completed, signed form and all supporting documents (postmarked on or before the deadline date) to:

Office of Admissions & Recruitment
 Andover Newton Theological School
 210 Herrick Road
 Newton Centre, MA 02459-2243 USA

I. DEGREE PROGRAM

A. To which program are you applying? (Choose only one.)

- Master of Arts in Religious Education (M.A.R.E.) Master of Arts (Theological Studies)
 Master of Arts (Theological Research) Doctor of Ministry (D.Min.)
 With Advanced Standing (STM equivalent)

Certificate Program:

- Ethics & Social Justice
 Interfaith Leadership
 Ministerial Leadership
 Spiritual & Pastoral Care
 Theological Studies

B. When do you plan to begin studies? (Choose only one.)

Beginning Fall Term: 20__ Beginning Spring Term: 20__

II. PERSONAL INFORMATION

Applicant's last (family) name (as it appears on passport):

First (given) name:

Former Name:

Dates used:

Date of Birth (month/day/year):

Gender:

Country of Citizenship:

Country of Birth:

Social Security Number (if any):

What is your immigration status/visa type?

All applicants to Andover Newton are subject to a criminal behavior and sexual misconduct check to be conducted by a duly authorized agent of the school. You have the right to request a report listing the nature and substance of all information the school obtains during this check, including sources of information, and you may also request a list of the recipients of any reports about you which the school's third-party investigator has previously furnished within the two year period preceding your request.

Have you ever been convicted of a felony? Yes No

If yes, please provide details: _____

FAMILY INFORMATION

Marital Status: Married Single Spouse's name:

Number of Children, if any : _____

Child's Name & Age:

If admitted, which family members (if any) do you plan to bring to the United States with you?

CONTACT INFORMATION (valid until _____ date)

Please check box to indicate preferred contact method

CURRENT ADDRESS (Number & Street, City, State, Postal Code, Country):

Telephone:

Email:

PERMANENT ADDRESS (Number & Street, City, State, Postal Code, Country) (if different from above):

III. ACADEMIC RECORD

For all colleges, universities, and graduate schools attended, please list: dates attended, name and location, degree, date degree received or expected (if any). Official transcripts of university-level school work (both undergraduate and graduate) are required. Transcripts must come to the Admissions Office directly from the issuing institution: **student-issued copies are not acceptable.**

Dates Attended

Name and Location of School

Degree & Year Received/Expected

Are you currently attending another theological school? Yes No School Name:

Have you previously applied for admission to Andover Newton? Yes No

If yes, for what program did you apply?

Date applied:

IV. DENOMINATIONAL AND CHURCH MEMBERSHIP

Denomination with which you are affiliated:
(Please be explicit – e.g. ABC, not Baptist; ELCA, not Lutheran)

Name of Church:

Are you currently attending this church? Yes No Comment:

Church Address (Number & Street, City, State, Postal Code, Country):

Name of Pastor:

Is your pastor an Andover Newton graduate? Yes No

Are you Ordained? _____ Licensed? _____ Preparing for Ordination? _____
Year Year Year

If yes to any of the above, under what local association, conference, diocese or presbytery?

Describe any service you have done for a church, denomination, or religious agency, including the nature of the work, length of service, and whether it was volunteer or paid work.

V. LANGUAGE PROFICIENCY

What is your native language?

Andover Newton requires fluency in English, documented by strong scores on an English proficiency test. You must attain a minimum score of 550 on the Test of English as a Foreign Language (TOEFL) or a minimum score of 6.0 on the International English Language Testing System (IELTS) exam as proof of your proficiency in English. If you are taking the computer-based TOEFL, the minimum score required is 213. If you are taking the internet-based TOEFL, the minimum score required is 79. Please have the test results sent directly to Andover Newton. This must be done before your application can be processed.

Have you taken the TOEFL or IELTS? Yes No If yes, what was your score? TOEFL _____ IELTS _____

If no, on what date will you take the exam? _____
(mm/yyyy)

Have you been or will you be enrolled in an Intensive English Language Program in the U.S.? Please provide the name of the program, address and dates of enrollment.

Name

Location

Dates from:

to:

VI. WORK EXPERIENCE

Please list present position first. If you wish, you may attach a separate sheet of paper or current resume detailing your employment experience. Please include dates of employment, title, institution, location, and nature of work. If listing part-time work, please indicate average hours per week.

VII. EMPLOYMENT, COMMUNITY OR ACADEMIC HONORS

Please list honors received such as merit awards, honor societies, "Teacher of the Year," etc.

VIII. COMMUNITY OR EXTRACURRICULAR ACTIVITIES

Please list all activities in order of importance to you, indicating major leadership positions held.

IX. PERSONAL REFLECTIONS

Provide essays as specified for the degree program to which you are applying. Typed, double-spaced submissions are preferred.

A. All Master of Arts applicants – Two documents are required: a personal statement and a writing sample.

1. Please submit a statement of 500 – 750 words describing your educational background, vocational goals, and reasons for applying for theological studies at Andover Newton.
2. Provide a writing sample of academic work, 500 – 1000 words in length. This paper may be on the topic of your choice, but should demonstrate your academic writing and analytical skills for graduate study. A portion of a previously-written academic paper is acceptable, as is an essay on a topic of interest to you.

B. D. Min. Applicants – Three documents are required: a personal statement, an essay on the focus of your research, and a writing sample.

1. Please submit a statement of 1200 to 2500 words describing your educational background, professional experiences in ministry, and reasons for applying to the D.Min. program at Andover Newton Theological School. Your statement should include:
 - a. Your educational background with special attention to graduate theological studies you have completed.
 - b. Your professional experiences in ministry and ways in which those experiences have led you to apply to the D.Min. program.
 - c. Your academic, personal, and professional reasons for pursuing a D.Min. degree at Andover Newton Theological School at this time.
2. Andover Newton's Doctor of Ministry program addresses critical issues emerging from the church and seeks to provide meaningful responses for the church. Identify a critical issue in your ministry you plan to explore through a D.Min. program. In light of the issue you identify, describe the focus of the research you plan to pursue and how you plan to use the resources of Andover Newton Theological School. Give as much detail as you can, keeping in mind your ministry context and the interdisciplinary design of the D.Min. program. This question recognizes that doctoral-level study is most beneficial to those with a particular passion and formed area of inquiry.
3. Submit a writing sample of 2500 to 3000 words which demonstrates your academic and analytical skills for advanced graduate study, and your writing ability.

C. Certificate Program Applicants – One document is required: a personal statement.

Please provide a 500-word, two-page typed, double-spaced essay expressing why you are pursuing theological studies and specifically why you chose Andover Newton Theological School.

X. LETTERS OF RECOMMENDATION

Please list the names, titles and addresses of three people who will write recommendations for you. These should be individuals in a position to evaluate your personal character, leadership potential and academic performance. All M.Div. and D. Min. candidates must include at least one recommendation from a pastor, church official, or representative leader in a community of faith. Other recommendations may be submitted by co-workers, employees, faculty or fellow church members. Recent college graduates should provide a recommendation from a dean or faculty member. Transfer students must obtain a letter of good standing from their current school's Registrar.

1.

2.

3.

XI. SUPPLEMENTAL INFORMATION

A. Is there any information we should know that might affect your fitness for ministry or for theological studies?

B. Is there anything else you would like to tell us?

XII. FOR OUR INFORMATION

A. For Our Information
How did you hear about Andover Newton? (please note the name or source)

B. To what other schools are you applying?

XIII. CERTIFICATION

The Admissions Committee can only consider completed applications received by (or preferably before) the application deadlines. A complete application includes 1) application form, 2) official transcripts of all university work completed, 3) three recommendations, 4) two Institutional Endorsements, 5) required written components. All materials submitted in support of this application remain confidential and become part of the permanent record of the school. They are not returnable.

Disclaimer:

I certify under the penalties of perjury that the information set forth in this application is true and complete and is my own work. I understand that any misrepresentation or omission may be grounds for rejection of consideration for, or termination of, my student status.

I authorize Andover Newton Theological School and/or its agents to conduct inquiries regarding me and all statements I have set forth in this application and in any admissions interview which has or may be conducted. I also authorize all entities and persons, including but not limited to former employers, supervisors, educational institutions, law enforcement and other public agencies to respond to inquiries concerning me, to supply verification of the statements I have made, and to comment on and state opinions regarding my background and character. I hereby release them from all liability and responsibility arising from their responses, comments and statements.

I further authorize Andover Newton Theological School and its agents to share information and opinions about me gathered in connection with this application with appropriate faculty members and school officers.

If admitted, I agree to abide by Andover Newton Theological School's values, policies and procedures as outlined in the student handbook.

Date:

Signature: